

**Draft** Minutes of the meeting of the SAAFoST Council held at Turners Offices in Johannesburg on Friday, 18<sup>th</sup> September 2009 at 08h00

| <b>MEMBERS</b>          |                                |                            |      |
|-------------------------|--------------------------------|----------------------------|------|
| Ms Rosie Maguire        | President                      | In Essence                 | RM   |
| Prof Lucia Anelich      | Vice President                 | CGCSA:FSI                  | LA   |
| Dr Gunnar Sigge         | President-Elect                | University of Stellenbosch | GOS  |
| Mr David Watson         | Immediate Past President       | Sunspray                   | DW   |
| Mr Nigel Sunley         | 2010 Org Comm Chair            | Sunley Consulting          | NS   |
| Ms Morongwa Themba      | Cape Branch Chair              | Nampak R&D                 | MT   |
| Ms Gerda Botha          | N Branch Chair                 | CSIR: Biosciences          | GB   |
| Ms Lizette de Fleuriot  | KZN Branch Rep                 | Loders Croklaan            | LdF  |
| Nozuko Mhlauli          | Northern Branch Rep            | Unilever                   | NM   |
| Mr Ryan Ponquett        | KZN Branch Chair               | Flavourcraft               | RP   |
| Prof Amanda Minnaar     | N Branch Rep                   | University of Pretoria     | AM   |
| Mr Jacques van den Berg | Cape Branch Rep                | Appletiser SA PTY LTD      | JvdB |
| Dr Jessy van Wyk        | Cape Branch Rep                | Cape Peninsula University  | JvW  |
| Mr Owen Frisby          | Executive Director             | SAAFoST                    | OJF  |
| Ms Irene Burke          | Membership Development Officer | SAAFoST                    | IB   |
| Mr Dudley Randall       | National Secretary             | Turners Conferences        | DR   |

| No | Item   | Action |
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| 1  | <b>WELCOME AND APOLOGIES</b>   |        |
|    | RM welcomed all present to the meeting. A special welcome was extended to the new members Nozuko Mhlauli and Amanda Minnaar.<br>Apologies were received from Lizette de Fleuriot and Morongwa Themba.  | RM     |
| 2  | <b>READING AND CONFIRMATION OF THE AGENDA AND ADDITIONAL ITEMS</b>   |        |
|    | The following additional Items were listed for discussion: <ul style="list-style-type: none"> <li>o Representation on IUFOST Council.</li> <li>o Succession Planning for SAAFoST Branches.</li> <li>o Student Categories</li> <li>o SAAFoST's reaction to transgressions that are happening in the industry.</li> <li>o GS term of presidency and getting SAAFoST Congresses back on track.</li> </ul> |        |
| 3  | <b>READING AND CONFIRMATION OF MINUTES: APPENDIX A</b>   |        |
|    | Members: Moira had resigned by last meeting and is to be taken off the member list at the top of the page.   | DR     |
|    | 6.3 Branch Meetings:<br>Regions are to contact IB on an ongoing basis with the names and contact detail of people who attend Branch meetings and who are not members of SAAFoST.   |        |
|    | 6.5 Proposed Membership Fees 2010.<br>At the extraordinary General Meeting held at the CSIR on 11 September, the   |        |

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| <p>following three membership fees for 2010 were ratified:</p> <p>R350.00                      Normal membership excluding VAT.<br/> R110.00                      Student membership including VAT (96.49).<br/> R1, 500.00                    Institutional Membership excluding VAT.<br/> R8, 000.00                    Custodian excluding VAT.</p> <p>The Custodian fee increase was not put to the meeting because this grade of membership does not yet appear in the constitution. However, Custodian fees will be increased as specified.</p>  |            |
| <p>8.3.1 Sub Committees: Bursaries:<br/> The committee awarding bursaries is to be made up of the President, the President Elect and the Immediate Past President. If one of the three is an academic member then one of the three Branch Chairs will be nominated.</p> <p>8.3.2 Sub Committees: Koeppen Award:<br/> The committee for the Koeppen Award is to be made up of the Branch Chairs and the President. If the President is an academic member then the three Branch Chairs will decide the Award winner Branch Chairs from nominating universities can be replaced by members of Council. The Committee should consider additional input and consideration should also perhaps be given to an academic member who is not affiliated to a university.</p> <p>8.3.2 Sub Committees: Journalism Award:<br/> The Committee for the Journalism Award is to be made up of the Branch Chairs.</p>  |            |
| <p>8.4 Von Holy Award:<br/> Corene von Holy had made contact regarding the “Alex von Holy Food Safety Award”. She felt that with the passage of time she had come to realise that the proposed Food Safety Award was not entirely appropriate, that it was too complicated to sustain and that, if anything, a simpler, more education and student oriented award, might be more fitting - particularly because of Alex’s devotion and dedication to his students. When the “Academic Achievement Award” was mentioned as a possibility, she thought that it would be more suitable. Her approach was apologetic and she did say that SAAFoST should not feel pressurized to make an award available as one bearing her late husband’s name had been established at Wits. OJF is to establish what they will contribute towards the award and this is to form part of a proposal which makes that contribution conditional.</p> <p>The current Academic Achievement Award is R1,000 per student, available for each of seven (in reality six) universities but payable only if specified academic results are attained</p> | OJF        |
| <p>8.5 Presidents Award:<br/> No nominations have been received to for the Presidents Award to date. RM to call for nominations through the Food Review publication. It was agreed that the manner of nomination and presentation of the award was entirely up to the President.</p>   | RM         |
| <p>9. Student Initiatives:<br/> 9.5 Generic Presentation:<br/> JvdB has prepared a PowerPoint presentation on SAAFoST, the Association, which was shown to the meeting. The presentation is to be circulated to all Council Members for comment and feedback to JvdB. RM thanked JvdB for his efforts.</p>   | JvdB<br>DR |
| <p>9.6 Student Awards:<br/> The names of the Student Award recipients in 2010 are to be circulated to the Custodian Members by OJF soon after they have been announced so that they can benefit from increased exposure.</p>   | OJF        |

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|     | <p>9.7 Free State Students:<br/>No evening function has been arranged at this stage. OJF has spoken to a couple of people including Pierre Venter from Central University and he is keen. It was agreed that it is also important to get to the University of the Free State and to raise SAAFoST awareness and to drum up support for 2010.</p>   | OJF   |
|     | <p>9.10 Shirts have been handed out TUKSFoST and this project has been rated as a great success.</p>   | DW    |
|     | <p>Minutes: Proposed by JvW and seconded by GB.</p>  |       |
| 4   | <p><b>MOTIONS</b></p>  |       |
| 4.1 | <p>RM motioned that Irene Burke is to attend IUFoST 2010 and SAAFoST is to have a stand in exhibition area for the promotion of the Association and for the dissemination of materials. All IB, OJF' and SAAFoST travel and registration expenses are to be waived or are to be paid by event.</p> <p>The motion was approved.</p>   |       |
| 5   | <p><b>FINANCES OF THE ASSOCIATION:</b></p>   |       |
| 5.1 | <p><b>Financial Statements</b></p> <ul style="list-style-type: none"> <li>o Financial Statements were presented to the meeting</li> <li>o The surplus from all national, one-day events held to date in 2009, i.e. Food Labelling Symposium, Innovations Flavours &amp; Colours Symposium (2), Food Safety Symposium (2) is R134 000. Central is not likely to run more events in the lead up to IUFoST 2010 due to the demanding commitments by members to Congress. Branches should continue to run fund raising events</li> </ul> | RM DR |
| 5.2 | <p><b>Budget</b></p> <ul style="list-style-type: none"> <li>o Budget: RM is not happy with the way some items are being allocated in the budget, through no fault of Turners, and will take this up with Merle at Turners</li> <li>o Budget: RM explained the necessity of going into the next year with a budget framework to work to.</li> </ul>   | RM    |
|     | <ul style="list-style-type: none"> <li>o Membership's: The number in the budget is based on the current number of members, plus pending applications and RM has incorporated the new 2010 rates. This does not take into account those members who don't renew and all those new members that we will sign up.</li> </ul>  | RM    |
|     | <ul style="list-style-type: none"> <li>o GS noted that SAAFoST travel grants for 2010 have not been budgeted.</li> </ul>   |       |
|     | <ul style="list-style-type: none"> <li>o Telephone costs have escalated considerably. Computer expenses have also jumped. Irene explained that the volume of printing has increased and cost of laser cartridges is expensive.</li> </ul>  |       |
|     | <ul style="list-style-type: none"> <li>o Generally, we are on track and SAAFoST has enough positive cash flow to see us to end of the year but we are expecting expenses to be incurred.</li> </ul>  |       |
|     | <ul style="list-style-type: none"> <li>o Dreosti and Ginsberg Award prizes have been factored in at R5 000.per prize. The value of the awards was last put up four years ago. The awards information is to be updated on the SAAFoST website as the data displayed is out of date. The prizes are to be presented at the IUFoST 2010 Congress. To qualify for the awards, work must be carried out in South Africa.</li> </ul>   | RM    |
|     | <p>The budget was approved by the meeting.</p>   |       |
| 5.3 | <p><b>Bank accounts.</b><br/>SAAFoST has some challenges with vendor registration, in that companies in particular are paying fees relating to membership etc into incorrect accounts and this makes them difficult to trace and allocate properly. This can create the perception of inefficiency on the part of our Association which is not acceptable.<br/><b>RM</b> Proposed that all payments by members to SAAFoST must be made into the</p>  |       |

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|     | central bank account which was operated by Turners and that these be allocated and distributed to branches where appropriate.   |          |
|     | Discussion was held on various issues but it was agreed that all members are to be given only one bank account to pay into to avoid challenges. Merle to come up with an explanation as to how this will be managed.  | MD       |
|     | The Secretariat is to send a special email to all members to remove any SAAFoST accounts from their lists, except for the central account. We will Inform them that they should renew their membership speedily so that they can save substantially on IUFoST 2010 registration fee. The difference is projected to be in the region of R500.00   |          |
|     | It was suggested that Council look at linking a SAAFoST membership application process to the 2010 Congress website.  |          |
|     | In view of comments about branches having their own bank accounts for operational purposes it was agreed that the first step will be to keep the branch accounts and advise and encourage members to pay into central accounts. Branch treasurers are to be proactive in monitoring their branch accounts and in actively informing their members and customers of the correct bank account number.   | Branches |
|     | The motion was approved.  |          |
| 5.4 | <b>Membership Accounts 2010:</b><br>Discussion was held on when membership accounts should be sent out and it was agreed that they should be sent by the 31 <sup>st</sup> October 2009.<br><br>Anyone who became a new member during the months of November or December would pay a full year's membership fee and the membership would be valid until 31 <sup>st</sup> December of the following year. There will be no further pro-rating and this policy will apply to all categories of memberships with the exception of students. | IB TC    |
| 5.5 | <b>Investments</b><br>DW mentioned that an investor had suggested that money be invested in the Allan Gray Stable Fund but DW disagreed. DW will get an update of the investment balances for the meeting.  | DW       |
| 6   | <b>MEMBERSHIP</b>   |          |
| 6.1 | DR is to circulate a report to the meeting on membership statistics by branch. IB reported on various statistics.   | DR       |
|     | We are to target new Custodian members on an ongoing basis and should aim for an increase of 10 per annum.  | OJF      |
|     | IB is focused on increasing membership on an ongoing basis and all council members should assist where possible.<br><br>People must be able to check their membership status through Irene. Branch members are to receive a membership list once a month.   | IB       |
|     | Members can change or update their contact details on the official website by filling in a simple form and this is to be upgraded to incorporate an enquiry section relating to the validity of their membership status.  | TC       |
|     | Guest Lists:<br><br>KZN is to make sure Irene has telephone numbers for all their guests. RP's office is to phone and invite them to become members. Guests are defined as non members who add value to SAAFoST rather than having SAAFoST adding value to them.  | RP       |
| 6.2 | <b>Delisting Terminations</b> Irene reported on the percentage of terminations per branch. In total there have been 462 delisted members whose benefits have been suspended. Any of these who pay their outstanding dues will be reinstated and will regain full benefits of  | IB       |

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|     | <p>the association.</p> <p>DW suggested that we should review the termination date at the next Council meeting and not have an automatic termination date by 31 March. It was suggested that we consider the end of June 2010 as a proposed cut off date.</p>   |        |
| 6.3 | <p><b>New Membership Certificates</b></p> <p>SAAFoST is to progress from the existing process of distributing hard copy membership certificates to sending electronic membership certificates as Pdf's. These too will be valid to 31<sup>st</sup> December next year and will go to all members who are paid up to date for 2010.</p> <p>It was agreed that Turners are to design template for approval by Council.</p>  | IB TC  |
| 6.4 | <p><b>Archives</b></p> <p>Files of 50 years are being stored at the executive office at the CSIR . These consist of membership applications and financials and other old documents. Council agreed that all junk should be disposed of. All membership data and financial records should be backed up data on an external hard drive.</p>   | IB     |
| 7   | <p><b>QUESTION AND ANSWER SESSION ED report / Branch Reports: APPENDIX C</b></p> <p>RM asked what the branches proposed to support the 2010 Congress.</p>   |        |
|     | <p>GS said that branch chairs must come up with a proposal for support and Central needs to consolidate and co-ordinate the plans.</p>  | ALL    |
|     | <p>DW spoke on Development Sponsors and said that we should limit funding to full registration fees only for our Congress budget purposes. We need to know how many students we are talking about for the purposes of generating funding. It was suggested that funding is applicable firstly to post-graduates and if surplus funds are available, we can review our options.</p>  |        |
|     | <p>RM suggested that we have a special "SAAFoST Sponsored Student" registration fee that is lower than the standard student registration fee. NS said that we have to cover the variable costs and a portion of the fixed costs relating to the participation of each attendee.</p>   | NS     |
|     | <p>RM mentioned that we need champions for UJ and Free State University.</p>  | ALL    |
|     | <p>FACS "Canola Oil" Queries. LA asked if there was any way of working with SAAFoST to have a better response to the queries than is currently being published. NS said that this is a FACS issue rather than a SAAFoST issue and that FACS had to be seen to be acting as an independent service as much as possible.</p>  |        |
|     | <p>GS expressed concern about the Executive Directors time being taken up by Northern Branch activities. Branches should not rely on OJF for the operation of their events. GB in response said that the ED is good with ideas and information and mentioned that he is on the committee of Northern Branch. However NB is sensitive about using his time. OJF reported that all NBr involvement was done in the Association's national interest with a view to providing opportunities and speaker ideas for all branches. He and IB have been planning ways of assisting KZN in organizing events as this branch had not benefited from the duplicated one-day symposia</p> | OJF IB |
|     | <p>Q&amp;A from the branch reports ED</p> <p>LA: SACNASP. LA asked OJF when he was planning to send out an email regarding the identification of the type of work that SACNASP registered food scientists and technologists may perform (field of practice) and how he will coordinate responses. OFJ advised that it has been already been circulated to everyone on Council and the next step is to circulate it to Professional Members and those who attended the recent NBr SACNASP lecture . Responses would be appraised by the SAAFoST</p>  | OJF    |

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|     | “SACNASP Liaison” Committee (Botha, Anelich, Cole, Frisby).   |     |
|     | <p>Q&amp;A from the branch reports NB</p> <p>In response to RM question about student support for 2010.</p> <p>NB will distribute fees raised amongst student according to budget but have no formal plan or strategy yet. Criteria have not yet been set but it is felt that students must participate or present at 2010 to qualify.</p> <p>GS said this is a once in a lifetime opportunity and NB should look at a broader base and do more to encourage people to be motivated for the future. LA suggested NB go to the level of the Dean and explain the relevance of 2010 and ask them to set aside more money from the faculty. There is a need to put in a bid for funds now as the budgets are presently being set. GS Students should also be encouraged to do things themselves to contribute towards their participation- and they should be proactive. Perhaps they can create a monthly savings into a personal 2010 account.</p> <p>LA said that there needs to be a drive in universities to create an awareness of the Congress</p> <p>RM said that all SAAFoST award winners next year should have the added benefit of free registration to the 2010 Congress, paid for by SAAFoST.</p> <p>NB will do their best to help students get to Congress.</p> | GB  |
|     | <p><b>Q&amp;A from the branch reports KZN</b></p> <p>RP said that KZN will need to have a screening process, perhaps the top 10 students. The branch will assess the costs and affordability. KZN will try to raise sponsorship to support students to the 2010 Congress</p> <p>OJF suggested if any student raises half the value of the student registration fee then SAAFoST will cover the balance</p>  | RP  |
|     | <p><b>Q&amp;A from the branch reports: Cape</b></p> <p>JVDB said that Cape don't have a specific plan at this time but will develop a strategy in the coming weeks. Cape will also want the students to contribute towards their own participation at 2010.</p>   | MT  |
| 8   | <p><b>SUCCESSION PLANNING</b></p> <p>GS said that now is a good time to start planning for succession after 2010. Council and branches must start considering who will be remaining in office and who will be leaving the committees. We should start talking to prospective people about their availability and consider co-opting them even now.</p> <p>GS also suggest that by the next council meeting, branches should each come up with a proposal as to what they will do to encourage people to join committee. Proposed names will obviously remain confidential.</p> <p>Branch succession is important to Council succession plans. There are quite a few members who have stayed on Council for the sake of consistency for 2010 so this must be viewed as different from normal succession.</p>   | ALL |
| 8   | <b>BURSARIES AND AWARDS</b>   |     |
| 8.1 | <p><b>Feedback</b></p> <ul style="list-style-type: none"> <li>○ 2009 awards: OJF reported that 5 bursars were current and that the 6<sup>th</sup> had “disappeared’ and never claimed her bursary</li> <li>○ Adrian Thorn                      University of Pretoria</li> <li>○ Nandi Strachan                      Stellenbosch University</li> <li>○ Liesel Hugo                      CPUT</li> <li>○ Landi Pelser                      Stellenbosch University</li> <li>○ Suhina Ramsuraj                      DUT</li> </ul>   |     |
|     | GS is to investigate and give feedback and a recommendation on the performance of bursar Landi Pelser who had performed rather disappointingly. It was suggested that   | GS  |

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|      | payments of bursaries either stop or that they resume /be paid on achievement in the case of underperformers  |      |
|      | OJF said that If they recover in their studies then we have would not have lost our initial investment.   |      |
|      | 13 applications have been received for next year's Matric Bursary. Some are really good. The question was, how many are we going to award next year. The funds for these bursaries are pulled from the investment savings and so do not impact on immediate budget results.   |      |
|      | It was suggested that SAAFoST award 2 bursaries and perhaps leave one for a worthy candidate in reserve. Council agreed that 3 should be awarded in total.  |      |
|      | DW said we need to attract some of the people who are now showing excellent results at maths and sciences into the food industry.<br>Look at the Department of Education's national benchmark test results should be considered as a standard for qualification criteria.   |      |
| 8.2  | <b>New product competition – Hector De Muelenaere Award</b>   |      |
|      | RM has put a stop on this award because none of the Council can do it justice at the moment.  |      |
| 9    | <b>STUDENT INITIATIVE 2009</b>  |      |
| 9.1  | DW wanted to know if branches had been able to roll out the TUKSFoST initiative anywhere else. JVDB has looked at institutions with potential but it has not been followed up any further at this stage. AM reported that TUKSFoST had been going for years but that its current activity and energy was due to a group particularly enthusiastic individuals.  | JvdB |
| 9.2  | RM reported that 25% of our members are students and this is fantastic. A special thanks to Irene and her team. Keep up the good work.  |      |
| 9.3  | Irene posed the question "When is a student not a student"?<br>PhD students are a student until they get their PhD<br>The maximum time SAAFoST will allow for students will be 3 years for Masters and 5 years for a PhD. Council agreed.<br>It was felt that SAAFoST should set a maximum permitted period (of four years?) of time for each qualification in accordance with the Department of Education's criteria.<br>Rule is clear, if you are receiving a salary of any type or in any form (study grants not disregarded), you cannot then be a student.<br>Irene explained the need to create a new category for "New Student" which applies to those people described above.   | IB   |
| 9.11 | <b>Eskom Young Scientist Awards</b>   |      |
|      | GS mentioned that Cape Town event was held at the MTN Science centre. JvW was a judge at the event. There was a winner and 2 <sup>nd</sup> place awarded from amongst the 14 participants.<br>The Stellenbosch event attracted 7 participants.<br>The Northern Gauteng Event results were not available. Amanda will follow up and advise progress. It is understood that 2 winners were awarded prizes.<br>Johannesburg is waiting for Peter Wright to advice of progress and results.<br>No response has been received from the KZN coordinator at this stage.<br>The National finals will be held in the first week of October and some food science prizes will be awarded.<br>The budgeted amount is R17000 but the full amount will not be disbursed. In future the SAAFoST prize will only be awarded if a SAAFoST judge participates (or if SAAFoST is satisfied with the judges decisions). OJF made the point that without food science judges, work based on pseudo science such as is commonly seen in the media on canola oil, aspartame, MSG, etc., could be rewarded. It was therefore vital that SAAFoST should see the prize winning work before parting with the prize money provided by the Association. | GS   |

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|      | GS reiterated that the Eskom Young Scientist Awards are a worthy project.   |        |
| 9.12 | <b>Student (attendance of) meetings</b>   |        |
|      | RM explained that this was on agenda due to KZN having such a large number of new students.<br>DUT, as a “daytime” venue, has benefits for students and a SAAFoST meeting with them should be set up. It is critical that a meeting be held with Suren from DUT to coordinate this.   | RM     |
| 10   | <b>EDUCATION AND TRAINING</b>   |        |
| 10.1 | <b>FOODBEV SETA</b>   |        |
|      | Mr. Krappie Eloff, Quality Assurance Manager, is keen for SAAFoST to continue with the ISOE accreditation –he sees our value in being our international connections and the ability to identify South African food experts. The accreditation system can be tailor made by SAAFoST but MUST incorporate least one accredited training course. It is essential that we compile a Quality System  |        |
|      | If SAAFoST does not become ISOE accredited, we will not qualify for <b>FoodBev</b> SETA bursaries.  |        |
|      | Money has been made available for a consultant. Funds were paid into SAAFoST account and Juanita Wilkins was appointed to assess and advise SAAFoST as an organisation, as to how to proceed to achieve ISOE status. Basically, SAAFoST would have to transform into a training provider, possibly requiring double the budget and staff currently deployed, thereby totally changing its character as a scientific association for food professionals. (The SAMPRO training division, which caters for the dairy industry alone, has a budget of R2,5m, sourced from the dairy industry, of which only R100,000 is provided by the FoodBev SETA). The Dairy Society, a SAAFoST sister organization, is completely independent of SAMPRO and is suggestive of the sort of relationship that SAAFoST might have with a separately funded SAFPrO (SA Food Processors Organisation). However, SAAFoST does have a valuable contribution to make in co-ordinating and facilitating training and Dr Cole, with the support of Krappie Eloff and funding from the FoodBev SETA, has agreed to explore how this might best be done |        |
|      | OJF suggested we become an ISOE organization by way of coordination of training rather than by training per se. LA mentioned that providing training was a time consuming and ongoing process requiring constant input for accreditation. Human resource policy, organizational procedures, job descriptions and more all have to be in place to qualify and comply. We don't have these processes and work instruction at the moment and they will have to be designed.  | OJF    |
|      | DW asked if the SAAFoST Foundation could not be the ISOE accredited entity.   |        |
|      | SAAFoST must check whether FBS will pay for the set up of the quality management system as well as for the updating and population procedures on an ongoing basis   | OJF    |
|      | A meeting is to be held by all interested parties to find a way forward with FoodBev SETA accreditation and we can then make an informed decision.  | OJF    |
| 10.2 | <b>IUFoST Distance Learning</b>   | JvW    |
|      | Jessy reported that an alpha test went ahead and ran to conclusion.<br>Unfortunately there were no candidates from South Africa. 14 candidates participated from the rest of Africa. Results were not in yet.<br>We should keep an eye on it for the future and continue to participate.  |        |
| 11   | <b>SAAFOST 50th Birthday Celebrations</b>   | RM/OJF |
|      | Greg Hughes at Food Review will do a SAAFoST 50 <sup>th</sup> Anniversary profile article .It would be in the form of a pull out supplement and will serve as the official brochure. It would also promote 2010.  | OJF    |

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|    | <p>They will incorporate Expo 2010 registration forms into the brochure free of charge and there would be plenty of copies made.</p> <p>Juliette will put the content together with input from SAAFoST. Items to be included are a history of the Association, profiles and archive material. A reminder is to be sent to be sent to council members for their input.</p>   |     |
|    | <p>It was suggested that interviews be conducted with past Branch Chairs for material. Owen is to ask members for their ideas to enrich content.</p>  | OJF |
|    | <p>People whose names have been recognized by SAAFoST for awards or service in the past should have a write up in the publication.</p>  |     |
|    | <p>Council agreed that FR proceed with the project.</p>   |     |
|    | <p>RM expresses concern about the cost of the banquet and suggested that a separate event could also be held in Johannesburg and / or KZN and Cape Town for those members who cannot attend the banquet in August to celebrate the 50<sup>th</sup> birthday anniversary. The regional events are to be advertised to the membership.</p>  | OJF |
| 12 | <p><b>DEPARTMENT OF HEALTH</b></p>  |     |
|    | <p>The Department of Health (DoH) have not attended the last few meetings. Maryke Herbst at DoH has resigned her membership.</p>  | OJF |
|    | <p>DoH formed a task group on beverages and soft drinks and preservatives and sweeteners to align them with Codex but progress is uncertain due <b>to the resignation of Yolande vd Riet, a key project co-ordinator.</b></p>   |     |
|    | <p>There has been no further news about labelling legislation at this stage due to the Departments other priorities one of which includes moving the Directorate of Food Control back into the Civitas Building during the latter part of 2009.</p>   |     |
|    | <p><i>Trans</i> fats: There is legislation being drafted about <i>trans</i> fats and a workshop is scheduled for the 22<sup>nd</sup> October in Pretoria to discuss this.</p> <p>Invites will be sent to CGCSA and major players in industry.</p>   |     |
|    | <p>RM asked how SAAFoST should respond to indiscretions in industry that are brought to our attention. Is it the Associations responsibility to inform the relevant authorities NS felt it is important to differentiate between compositional and other standards. Proof is required.</p> <p>On a point of caution, it should be noted that complaints could attract a lot of negative publicity for SAAFoST and for the industry. It would be preferable to ask one of our members to report transgressions rather than to involve the Association. Complainants should go to Local Authorities with the complaints and report them.</p> <p>LA: SAAFoST has no mandate to deal with complaints of transgressions but CGCSA does and they are actively engaged with their members on this issue. Enforcement is to be left to the local authorities.</p> <p>SAAFoST members who were transgressors, could be reminded of the fact that they were signatories to the Association's Code of Conduct.</p> |     |
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| 13 | <p><b>THE FOOD ADVISORY CONSUMER SERVICES (FACS)</b></p>  | OJF |
|    | <p>FACS administration costs were discussed.</p> <ul style="list-style-type: none"> <li>○ A simple flyer was developed and distributed to schools mainly with the photocopies of articles on food issues, distributed by SANCU in response to requests from the public.</li> <li>○ A scare article on canola oil, emanating from the UCT, but based on a campaign going back to at least 2002, had suddenly appeared and was circulating widely. FACS responded to several enquiries and Bernard Cole lodged a complaint with the UCT who undertook to deal seriously with the matter.</li> </ul>   |     |

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|      | <ul style="list-style-type: none"> <li>○ SAAFoST distances itself from a campaign circulating for people to remove Halaal markings on their products.</li> </ul>   |     |
| 14   | <b>INTERNATIONAL RELATIONS</b>   |     |
|      | <p>SAAFoST has been approached by IUFOST to put forward nominations for Governing Council.</p> <p>LA is currently a member of the Governing Council and her term expires at the 2010 Congress. LA prefers not to do another term because she is looking to participate in IAFoST to head up Scientific Committee.</p> <p>Candidates have to be involved with IUFOST task forces or working groups to be considered. Suggest we nominate Nigel – OJF to action.</p> <p>Nominations to be submitted 2/3 weeks before 13 November.</p>  | OJF |
|      | <p>RM has been to AIFoST and reported back on how some of the challenges SAAFoST is facing could be resolved. This was a meeting of invited presidents.</p>  |     |
|      | <p>NS reported that a workshop for Adhering Bodies is being considered at the 2010 Congress for Executive Directors and people running their organisation's operations. Invites are to be sent from SAAFoST by OJF.</p> <p>Invitations to Presidents to attend 2010 - We will need to find out who the Presidents of the various adhering national bodies will be at the time of the Congress in order to approach embassies to fund their attendance.</p>   | OJF |
|      | <p>The IFT started a new competition for food science students with the theme, "Developing solutions for developing countries". Nineteen teams from outside the USA participated including one from the University of Pretoria which won second prize in the event in June. A presentation on the submission would be considered for a SAAFoST Northern Branch evening function.</p>   |     |
| 15   | <b>IUFoST 2010</b>   |     |
|      | <p>NS reported that IUFoST 2010 Congress is progressing well and is on track.</p> <p>The financial side has been brought into line with an affordable event generating a small surplus. Costs have been reduced and numbers looking healthier. Venue sorted out thanks to efforts of RM, GS and Turners. AV and IOT have also been reduced substantially.</p> <p>Registration fees will be sorted out by the end of October and they distributed globally in early November. Fees to be kept low as possible with Students around R3500. We have been asked to consider international or non SAAFoST rate for students and a special rate for SAAFoST students. Day registration fees for students are to be considered.</p> <p>Programme coming together nicely and 3 distinguished speakers confirmed. Invited speakers being worked on to provide quality material. Abstract submission is working well.</p> <p>Sponsorship is being worked on – money is tight but generating funds is being treated as a priority.</p> <p>Thanks to the team for the efforts.</p> <p>DW said that 1<sup>st</sup> announcements Z-Folds had been printed. 200 will go to IUNS in Bangkok. Please distribute those that have been brought to the meeting.</p> | NS  |
| 16   | <b>PUBLICATIONS AND MEDIA</b>  |     |
| 16.1 | <b>Food Review:</b>  | OJF |

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|      | <ul style="list-style-type: none"> <li>○ Editorial content comments. The question was asked - Are we getting complaints?</li> <li>○ It was felt that the Editor is much better than in the past and is looking for ideas from SAAFoST. It is an improvement.</li> <li>○ Everything appears to be an advertorial but this is starting to change.</li> <li>○ Distribution is a problem in that it seems to not reach people it should and also reached people that it shouldn't</li> <li>○ Do we need a separate SAAFoST electronic newsletter as all appropriate news is already published in Food Review?</li> <li>○ They have asked if they can run an official IUFoST 2010 logo on journal covers. Council agreed Nigel to ask for IUFoST permission to use their logo and "our" 2010 Table Mountain logo</li> <li>○ Juliette is looking at increasing awareness of Congress 2010</li> </ul> | NS  |
| 17   | <b>WEBSITE</b>   |     |
| 17.1 | <p>We need to continually check the website to see if the information remains current. Someone needs to be tasked to check on it regularly and report to Turners when items need to be removed or updated – Amanda volunteered to do this.</p> <p>If there are any queries to do with website please copy DR in on the emails.</p> <p>DR to arrange to put up students to advertise themselves for jobs on the website.</p> <p>SAAFoST website consultants' listing fees to be raised, from 1 Jan 2010, to R500 (R570 incl VAT). DW mentioned that a transparent decision making process regarding who should be allowed to advertise on the website should exist. It was felt that consultancy was different from pure commercialism.</p>   | AM  |
| 18   | <b>ADDITIONAL ITEMS</b>  |     |
| 18.1 | <p><b>Congress Dates after 2010:</b></p> <p>Option 1: Congress be held in 2011 in Gauteng and go back to a 2 year cycle thereafter:</p> <p>Or</p> <p>Option 2: Phase a Congress in early (April/May) 2012, and then late in 2013 with an 18 month gap. Thereafter the Congress will be in 2015 and this brings them back to the normal cycle.</p> <p>FI Africa informed SAAFoST that they intend coming in to South Africa in 2011 with their own symposium and they should be approached and informed of our revised dates. It was subsequently decided to leave FI Africa in 2011.</p> <p>The SAAFoST's President's term is to stay linked to Congress but a second term can be debated as a separate issue.</p>   |     |
|      | It was suggested that Members termination should incorporate a SMS communication. Turners are to get quotes for mass SMS distribution costs.   | DR  |
| 18.2 | SACNASP presentations were likely to be held in both coastal branches before year end according to the SACNASP Registrar, Andries de Klerk.  |     |
| 18.3 | <p><b>SAAFoST Foundation:</b> DW suggested that we work with NRF rather than as individual associations. We should pull all together under one heading rather than have too many names and sub branches.</p> <p>We should formally announce the SAAFoST Foundation and specify its aims and objectives which are mainly orientated towards education.</p>  | OJF |
| 18.4 | <p><b>National Research Foundation:</b></p> <p>Following the presentation and comments made at the Custodian Dinner last</p>   |     |

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|    | <p>evening, it was agreed that SAAFoST should engage the NRF with regards to:</p> <ul style="list-style-type: none"> <li>○ Matriculation Bursary schemes.</li> <li>○ Promoting Food Science in universities.</li> <li>○ Research the establishment of Centres of Excellence (CoE).</li> </ul>                                    |     |
|    | JvW said that academic institutions should work together and embrace commonality rather than each operating individually.  |     |
|    | RP said that the CoE are intended to set us apart us from other global organizations and must attract people from all parts of the world to come to South Africa.  |     |
|    | Opportunities exist for more than just one CoE and they can have nodes in the provinces rather than just one location. Research is to be done in a coordinated manner and we must define who is doing what. We should look at opportunities to leverage money to fund the CoE.   |     |
|    | JvW offered to get all the institutions together to discuss the prospect and benefits of CoE.  |     |
|    | RM said that we now need to take up the offer of contact with NRF. AM volunteered to take up the matter with them and GB is to join her.   |     |
|    | DW suggested that we enlist Aubrey Parsons as well, due to his connections. We should go with our SAAFoST hat on and not as individual representatives of the industry. Representation must be apolitical.   | OJF |
|    | GS said that SAAFoST must come up with very clear guidelines as to what constitutes a CoE and what our strategy and plan is for them. We should draw up a strategic plan at all levels and not just on research, before going to see the NRF.  |     |
|    | LA raised the Technology and Human Resources for Industry Programme (THRIP) of the NRF in the context of a lack of awareness in industry and suggested that SAAFoST should engage with Albert van Jaarsveld (new President of NRF) on this and suggested that AM should raise the subject. LA is happy to assist on this aspect. |     |
|    | AM said that CoE that are partnered by industry are successful and that SAAFoST must consider engaging industry as well.   |     |
|    | It was felt that the NRF could assist SAAFoST with government funding and OJF is to be accompanied by DW and RM when entering these discussions.   |     |
|    | We must advise Dr. Albert van Jaarsveld of our interest and ask for his advice on what he would like to see coming from SAAFoST. We should not go with nothing but rather take a draft strategy and mention that we will define it further after our investigations and research.  | OJF |
|    | A meeting is to be arranged with Albert before 16 <sup>th</sup> October 2009.  | OJF |
|    | Council Members are to consider related opportunities and they are to give feedback and suggestions to the task team.  | All |
| 19 | <b>DATE OF NEXT MEETING Friday: Cape Town in 26<sup>th</sup> March 2010</b>  |     |
|    | To correspond to IUFOST 2010 meeting   |     |