

Minutes of the meeting of the SAAFoST Council held at the CTICC in Cape Town on 22nd August 2010 at 08h30

MEMBERS			
Ms Rosie Maguire	President	In Essence	RM
Prof Lucia Anelich	Vice President	CGCSA	LA
Dr Gunnar Sigge	President-Elect	University of Stellenbosch	GS
Mr David Watson	Immediate Past President	Sunspray	DW
Mr Nigel Sunley	2010 Org Comm Chair	Sunley Consulting	NS
Ms Morongwa Themba	Cape Branch Chair	Nampak R&D	MT
Dr Gerda Botha	N Branch Chair	CSIR: Biosciences	GB
Ms Nozuko Mhlauli	Northern Branch Rep	Unilever	NM
Mr Ryan Ponquett	KZN Branch Chair	Flavourcraft	RP
Ms Madelein Jansen	KZN Branch	Flavourcraft	MJ
Mr Jacques van den Berg	Cape Branch Rep	Appletiser SA PTY LTD	JvdB
Dr Jessy van Wyk	Cape Branch Rep	Cape Peninsula University	JvW
Lizette de Fleuriot	KZN Branch Rep	Loders Croklaan	LDF
Amanda Minnaar	Northern Branch Rep	University of Pretoria	AM
Mr Owen Frisby	Executive Director	SAAFoST	OJF
Mr Dudley Randall	National Secretary	Turners Conferences	DR

No	Item	Action
1	WELCOME AND APOLOGIES	
	RM Welcomed the members to the meeting. There were no apologies.	
2	READING AND CONFIRMATION OF THE AGENDA AND ADDITIONAL ITEMS	
	Additional Items for discussion were tabled, these being: <ul style="list-style-type: none"> • The revamped president's chain of office • International Relations. 	
3	READING AND CONFIRMATION OF MINUTES: APPENDIX A	
	P3 Howard Fletcher P3 The signing rights on SAAFoST bank accounts still need to be arranged as per the previous minutes. P4 Notices need to be sent to students advising them of available funds for bursaries.	
	The Minutes were proposed by LA and seconded by GB.	
4	MOTIONS	
4.1	RM proposed a vote of thanks to NS for the excellent job that he has done in chairing the LOC for IUFOST 2010 Congress.	

5	FINANCES OF THE ASSOCIATION:	LDF																																								
5.1	<p>Financial Statements</p> <ul style="list-style-type: none"> ○ Draft Financial Statements were circulated to committee members. ○ OJF has received the audited financial accounts for the end of the 2009 year for signature ○ Some copies of the financial reports are to be available at the BGM. 																																									
5.2	<p>Investments Feedback</p> <ul style="list-style-type: none"> ○ LDF presented an update on the SAAFoST Investments .There has been a 6% growth since the last meeting. ○ DW considered that ideally the investments should be structured so the interest is not automatically reinvested but used to fund bursaries ○ Signing rights on SAAFoST accounts still need to be changed –President, President Elect, ED and treasurer will have signing rights on the accounts. This should be finalised as soon as possible 																																									
6	MEMBERSHIP	DR/OJF																																								
6.1	<p>DR presented a report to the meeting on the latest membership statistics per branch and included the payments that have been made to the secretariat to 20th August 2010.</p> <p>Combined SAAFoST Membership Statistics:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Custodian Members</td><td style="text-align: right;">63</td></tr> <tr><td>Honorary Life Professional Members</td><td style="text-align: right;">9</td></tr> <tr><td>Institution Members</td><td style="text-align: right;">93</td></tr> <tr><td>Members</td><td style="text-align: right;">338</td></tr> <tr><td>Professional Members</td><td style="text-align: right;">466</td></tr> <tr><td>Retired Members</td><td style="text-align: right;">23</td></tr> <tr><td>Retired Professional Members</td><td style="text-align: right;">40</td></tr> <tr><td>Student Members</td><td style="text-align: right;">224</td></tr> <tr><td>Post Graduate Student Members</td><td style="text-align: right;">26</td></tr> <tr><td>Consultants</td><td style="text-align: right;">6</td></tr> <tr><td>Total:</td><td style="text-align: right;">1288</td></tr> <tr><td>Northern Branch Total Membership</td><td style="text-align: right;">647</td></tr> <tr><td>Cape Branch Total Membership</td><td style="text-align: right;">485</td></tr> <tr><td>Kwazulu-Natal Total Membership</td><td style="text-align: right;">134</td></tr> <tr><td>International Members</td><td style="text-align: right;">22</td></tr> <tr><td>Guest Members</td><td style="text-align: right;">69</td></tr> <tr><td>Suspended Members</td><td style="text-align: right;">1128</td></tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Total invoiced for 2010</td><td style="text-align: right;">R1 057 427.27</td></tr> <tr><td>Paid</td><td style="text-align: right;">R 980 603.64</td></tr> <tr><td>Balance outstanding</td><td style="text-align: right;">R 76 823.63</td></tr> </table> <p>RM suggested that the new Council should place emphasis on recruiting new members and retrieving some of those that had not renewed their membership this year. This would help to increase the numbers.</p> <p>AM said that Students drop off because some institutions are not paying for membership fees for Student members beyond the first year.</p> <p>IB spends many hours on student membership and it is very time consuming.</p>	Custodian Members	63	Honorary Life Professional Members	9	Institution Members	93	Members	338	Professional Members	466	Retired Members	23	Retired Professional Members	40	Student Members	224	Post Graduate Student Members	26	Consultants	6	Total:	1288	Northern Branch Total Membership	647	Cape Branch Total Membership	485	Kwazulu-Natal Total Membership	134	International Members	22	Guest Members	69	Suspended Members	1128	Total invoiced for 2010	R1 057 427.27	Paid	R 980 603.64	Balance outstanding	R 76 823.63	DR
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6.2	<p>Fees 2011</p> <p>RM proposed that all students should get free membership of SAAFoST for the period of their first qualification - three years for diploma, four years for degree. Students would still have to register to become a member. It was agreed that this would be implemented on a trial basis with effect from 2011.</p> <p>Post graduates and graduates in the first year out of college should start paying a membership fee (R150+VAT per year).</p> <p>This will allow IB to focus more on Post-Graduate Members, recruiting new members and recovering the suspended members</p> <p>It was proposed that there should be no increase in the general membership fees and that they should remain the same as the 2010 year. This was agreed by the meeting.</p> <p>Fees will be revised at the end of next year (2011) for two years, to the end of GS presidency. This suggestion was accepted unanimously.</p> <p>The question "when is a student not a student" still has not been resolved. AM proposed that full-time post graduate should not pay full membership fees but that part-time students should. This is irrespective of the age of the student (some foreign PhD students are well over 35). Part-time needs to be properly defined outside of this Council meeting and clear directives given to IB.</p>	
6.3	<p>Student awards</p> <p>AM said that she considers we need to broaden our minds on the awards for non-South African residents because this rule currently excludes some of the best students.</p> <p>If someone has permanent residence in South Africa, GS has no problem with them receiving awards but objects to the benefits of their skills and expertise leaving the country when they qualify.</p> <p>This issue should be revisited when revising award criteria</p>	
7	<p>BURSARIES AND AWARDS</p>	
7.1	<p>Feedback 2010 Awards</p> <p>OJF gave feed-back on the 2010 bursary awards.</p> <p>SAAFoST has been receiving lot of applications from students for Journalism Bursaries that are not food science graduates. Application forms need to be changed to make it clearer that these are not available to non food scientists.</p> <p>Management of the 2010 bursaries has been relatively easy as IB has systems in place.</p> <p>A decision on the potential payback of funds from the US student bursar who failed 2009 is to be made at the October meeting once her 2010 results are known.</p>	OJF
7.2	<p>Payout of Monies to Students</p> <p>All Matric bursaries monies, totaling eight in 2010 all have been paid out.</p> <p>The second amount of FoodBev SETA money will be paid out as soon as it is received as all Bursars have supplied the required reports.</p> <p>There is constant friction due to requests by students to pay out monies that are in their university account. There are clear guidelines for pay out of the matric bursary.</p> <p>The contract between SAAFoST and Students regarding FoodBev SETA bursaries needs to be updated to ensure that the conditions are clearly stated, understood and complied with by students. What we communicate to the students must be consistent with what is in practice. The current agreement does not indicate that any residual money will only be paid at the end of the year. If the students are paid out and they do not adhere to their contractual obligation (in terms of reports and result) it may be difficult to recover the money. SAAFoST is liable to repay any monies demanded by</p>	RM

	<p>Foodbev SETA.</p> <p>When reviewing the contract, IB should be consulted for input to ensure all issues are resolved.</p> <p>AM mentioned that the cost of tuition for a full time Student is between R80 000 and R100 000 per year and the allocation of University funds to tuition and subsistence poses a challenge because of the way that the processes work. Payout values and dates are to be considered.</p> <p>This matter needs to be discussed and resolved at a separate meeting of involved parties.</p>	
7.3	<p>2011 Bursaries</p> <p>Matric bursary applications that have been received for 2011 are to be put to the bursary panel.</p> <p>The values of the bursaries may need to be increased if they are not meeting the financial needs of the students.</p> <p>There was support to awarding bursaries at the end of the 1st year rather than as students enter tertiary education. Many students find the transition from school to university very hard and even top students sometimes fail to perform in the changed environment. The original vision for the matric bursary was to encourage school leavers to study food science and this should be taken into account.</p> <p>All bursary criteria should be reviewed on a regular basis and modified as required</p> <p>This matter is to be raised again at the October meeting.</p>	RM
7.4	<p>Student Benefits and Bursary Opportunities</p> <p>All students are to be treated equally regardless of economic need. Quality students are to be identified and offered bursaries to attract the strongest ones to the industry to become food scientists</p> <p>We should relook at our marketing strategy to improve ways and means of getting the message out to schools so that they become aware of Food Science and its opportunities.</p>	AM
8	<p>IUFoST 2010 CONGRESS FEEDBACK</p>	NS
8.1	<p>Finances</p> <p>NS reported that he was cautiously optimistic that there will be a good profit from Congress.</p> <p>The next LOC debrief will be held in conjunction with next Council meeting in October.</p> <p>SAAFoST will uphold a commitment to pay and advance sum of \$20 000 to IUFoST soon after the Congress.</p> <p>RM said that the Exhibition has been successful and that SAAFoST will get at least R300 000 from this component.</p>	
8.2	<p>Donation to Charity</p> <p>WARMTH. War Against Malnutrition, Tuberculosis and Hunger.</p> <p>Congress has decided to support a local Cape Town charity. The beneficiary will be a Charity in the Cape called WARMTH which been going for 40 years.</p> <p>WARMTH is a community based nutrition project. They operate in the underprivileged areas around Cape Town and their vision is that no one in the Western Cape need go hungry.</p> <p>Their Mission is to relieve hunger, malnutrition and chronic diseases by providing low cost nutritious food to disadvantaged communities in the Western Cape, through a</p>	GS/RM

	<p>network of community kitchens and healthcare workshops, thereby stimulating community development.</p> <p>There are no free handouts and recipients are required to pay minimal amounts.</p> <p>Donation collection boxes will be placed in the Exhibition Hall at the IUFoST desk and at the Registration desk and credit card payment facilities are going to be available at the Registration desk.</p> <p>The CWD director will be here on Thursday and there will be a handover during closing ceremony. The IUFoST Committee is to decide if will be donation from Congress funds.</p> <p>GB asked if SAAFoST would consider charity as one of their projects for the future. GS said that Cape Branch may decide to continue supporting WARMTH</p> <p>SAAFoST's goal should be to at least to match the delegate's donation, Rand for Rand. Likewise IUFoST should be encouraged to donate an amount equal.</p>	
9	FOODBEV SETA ISOE STATUS	RM/LA
9.1	<p>LA asked what the latest position is on this matter.</p> <p>OJF reported that SAAFoST is continuing to investigate how it could fit into the system without having to fundamentally change its character. A concern was that the SETA was about to undergo some major changes and it was not clear how these would impact on SAAFoST and the ISOE issue. More clarity was needed on the changes and also on the proposed merger with the Agriculture SETA. There is a specific point that SETA are looking to create a Register of Food Science Professionals. The new Council should discuss this with FoodBev Seta.</p>	
10	<p>SAAFOST 50th Birthday Celebrations</p> <p>It was reported that a full house of 710 50th Anniversary Guests was expected at the Nederburg Estate. Anchor Yeast had sponsored an anniversary cake that would be ceremonially cut and then donated to a children's charity. Bernard Cole would hand over a copy of, "SAAFoST, The First Fifty Years", that he had compiled. IUFoST and the IFT would present anniversary gifts to SAAFoST. Gunnar Sigge would officially become SAAFoST President towards the end of the evening. A professional photographer had been appointed to take appropriate photographs for posterity.</p>	RM/OJF
10.1	Commemorative Book	OJF
	<p>Bernard Cole has put together an eighty page commemorative book on SAAFoST history called "SAAFoST the first 50 Years". A copy was presented to the meeting.</p> <p>It was considered that SAAFoST needs to expand on the book to ensure all available information is included. OJF is to advise Bernard that this will be a basis for further development and the objective is to achieve a balanced result. Thanks are to be extended to Bernard for his good work to date.</p> <p>RM asked members of the committee to please go through text to make sure it is absolutely accurate.</p> <p>A presentation of the book on behalf of Honorary Life Members to the President will be made on Wednesday evening.</p>	
11	DEPARTMENT OF HEALTH	
	<p>Savannah's letter requesting SAAFoST assistance specifically IRT fibre legislation. It was agreed that is not SAAFoST's function to act on behalf of individual companies and is not practical for us to do so. We should inform them accordingly.</p> <p>SAAFoST could however potentially help by participating in a working group with other parties who share the same concerns/issues as Savannah and the CGCSA. One of the main functions of CGCSA is to lobby government on behalf of the industry, backed by accurate scientific information. CGCS is already involved with a working group on Wholegrain.</p> <p>A formal reply is to be drafted and sent to Savannah.</p>	

12	PUBLICATIONS AND MEDIA	
	<ul style="list-style-type: none"> ○ FOOD Review ○ Food Review have produced a 50th Anniversary leaflet for SAAFoST as well as a profile of the IUFoST 2010 Congress ○ There have been some inaccuracies in recent issues leading to a question mark on the accuracy of their reporting. These need to be sorted out with Food Review. ○ The situation is reflecting negatively on SAAFoST ○ The question arises; "Is Food Review the right magazine for SAAFoST to go forward with in the future"? 	
13	NFST MEMBERSHIP	OJF
	It was felt that SAAFoST should stick to its core business and not become involved.	
14	ADDITIONAL ITEMS	
14.1	The revamped Presidents Chain of office was presented at the meeting by DW.	
14.2	International relations IFT and IUFoST are at loggerheads following an IFT report about increasing their global presence. Council will be kept up to date regarding developments by LA and NS (who will be on IUFoST GC 2010-2012)	
	GB asked Council to take note of the new Northern Branch committee.	
	Congratulations to the newly appointed Branch Chairs Cape Branch, Jacques van den Berg KZN Branch, Madeleine Jansen Northern Branch, Amanda Minnaar	
14.3	GS extended a vote of thanks to RM for her leadership of SAAFoST over the last three years	
14.4	An application for a SAAFoST Travel Grant has been received from Maryna de Wit of the University of the Free State. It would be circulated to the Presidents for consideration. It was however decided at a previous council meeting that no travel grants would be given in 2010.	
19	DATE OF NEXT MEETING	
	Agreed to October but specific date needs to be set	