

27 June 2019

<b>SAAFoST COUNCIL MEETING MINUTES</b>		
Minutes of the SAAFoST Council Meeting held at City Lodge OR Tambo on Thursday, 27 June 2019 at 09h00		
<b>MEMBERS PRESENT</b>		
Lucia Anelich (Exco)	President	Anelich Consulting
Gunnar Sigge (Exco)	President (2010-2013) ex officio	Dept. Food Science, SU
James McLean (Exco)	Treasurer & President Elect	Hilltop Food Ingredients
Anza Bester (Exco)	Vice President	Merieux NutriSciences
Owen Frisby (Exco)	Executive Director	SAAFoST
Catherine Chisindi	Northern Branch Representative	Novozymes SA (Pty) Ltd
Madelein Jansen	KZN Br Representative	Kerry Ingredients
Ingrid Woodrow	Chair: Northern Branch	IMCD South Africa
Sharon Beeming	National Secretary	Turners Conferences
<b>BY INVITATION</b>		
Tricia Fitchet	Editor: FST	SAAFoST
Tsetse Baloyi	Communications Officer	SAAFoST
<b>APOLOGIES</b>		
Gerda Botha	SACNASP Representative	SACNASP
Melanie Naidoo	Cape Br Representative	Doehler SA
Irene Burke	Membership Development Officer	SAAFoST

No	Item	Action	Date
<b>1</b>	<b>WELCOME AND APOLOGIES</b>	LA	
1.1	Lucia welcomed the Council Members to the meeting, with a special welcome to Tsetse Baloyi, the new SAAFoST Communications Officer. Tsetse Baloyi gave a brief introduction of himself.  The following apologies were noted: Gerda Botha, Melanie Naidoo and Irene Burke		
<b>2</b>	<b>READING AND CONFIRMATION OF THE AGENDA AND ADDITIONAL ITEMS</b>	LA	
2.1	The agenda was accepted with the following amendments: <ul style="list-style-type: none"> <li>Agenda has been consolidated i.e. point 12 was included under Communications</li> </ul>		

	<ul style="list-style-type: none"> <li>• SAAFoST Major objectives 2018 were achieved, so they were taken off the Agenda, however the point should remain as a standing item on the Agenda and can be reviewed from time to time.</li> <li>• Item 19 should be changed to 18</li> <li>• Item 10 – IFT19 should be LA and not OF</li> <li>• Elections and contingency plans for KZN branch would be discussed under Item16 Branch, ED and MDO Reports</li> </ul>		
<b>3</b>	<b>READING &amp; CONFIRMATION OF MINUTES</b>	LA/ALL	
<b>3.1</b>	<p>The minutes of the meeting of the 14<sup>th</sup> March 2019 were distributed to the Council Members before the meeting. The following corrections were noted:</p> <p>Page 2 – Point 6 – Together so discuss should be together to discuss</p> <p>Page 2 – Point 6 – Groups are different stages of development should read Groups are at different stages of development</p> <p>Page 2 – Point 6 - Instil should read Instill</p> <p>Page 6 – Point 8.2, first bullet point – A reminder notice regarding the Undergrad and Part time Bursary applications were sent to all student members in December 2018 – should read, A reminder notice regarding the Undergrad and Part time Bursary applications was sent to all student members in December 2018</p> <p>Page 6 – Point 8.2, bullet point 5, second sentence – There has very positive feedback after the webinar should read There was very positive feedback after the webinar.</p> <p>Page 9 – Point 11.1, second last paragraph, word gage incorrectly spelt should be gauge</p> <p>Page 9 – Point 11.1 , second last sentence, Only if an employer refuses then SAAFoST should assist were possible, should read Only if an employer refuses then SAAFoST should assist where possible.</p> <p>Page 9 – Point 11.2, Exco decided that there would be no advertising of other congresses on the SAAFoST website other than the organisations that SAAFoST is closely affiliated with, should read Exco decided that there would be no advertising of other congresses on the SAAFoST website other than the organisations that SAAFoST is formally affiliated with Any courses for commercial advertising</p> <p>Page 9 – Point 11.3 last paragraph – Council agreed that congresses / events that are membership based can be advertised in the SAAFoST newsletter only and not the website should read Council agreed that congresses / events that are membership based can be advertised in the SAAFoST newsletter only and not on the website should</p> <p>Page 9 – Last paragraph, last sentence - Any short course where money was to be made was not to be advertised in the newsletter or on the website, should be changed to Any courses for commercial purposes are not to be advertised in any way by SAAFoST.</p> <p>Page 10 – Item 10.1 – There are 3 technical committee, should read, There are 3 technical committees</p> <p>Page 10 – Item 12.1 – TF advised that some KZN branche notices do not come to her to design and she has no knowledge of them to share on the different social media platforms, should read TF advised that some KZN branch notices do not come to her to</p>		

	<p>design and she has no knowledge of them to share on the different social media platforms, should read</p> <p>Page 11 – Point 14 Update – <i>Salmonella</i> cereal should be <i>Salmonella</i> serovars and at the end of the sentence cereal to be replaced by serovars bars</p> <p>Page 12 – Point 16.2 – 25 February 2019 – the event was held on the morning at CPUT, should read, 25 February 2019 – the event was held in the morning at CPUT</p> <p>GS suggested that Actions points should be more consistent in the Action column.</p>		
3.2	The minutes were approved by Gunnar Sigge and seconded by Ingrid Woodrow		
4	<b>MATTERS ARISING FROM PREVIOUS MINUTES – 14<sup>th</sup> March 2019</b>	LA/ALL	
	<p><b>Point 6 Feedback My SAAFoST Strat Session: Phase 2 (Page 3)</b></p> <p>1. Congress 2019 Program</p> <ul style="list-style-type: none"> <li>- Feedback of My SAAFoST at the BGM 2019 – LA suggested that the MySAAFoST Group sends a report prior to the BGM to the Secretariat and, they are still required to attend the BGM.</li> <li>- GS would be in contact with the MySAAFoST group wrt to the report.</li> </ul> <p><b>Point 7 Finances of the Association – (Page 5)</b></p> <ul style="list-style-type: none"> <li>- LA confirmed that the budget was adopted and approved as per the slides that were prepared by JM and presented by herself at the meeting held on 14<sup>th</sup> March 2019.</li> </ul> <p><b>8.2 Membership Update (Page 7)</b></p> <ul style="list-style-type: none"> <li>- <b>Student Travel</b> – AB would be working with IB to update the Travel Grant and not LA. GS has started on the template that Students would use to submit their reports.</li> </ul> <p><b>Membership Profile Update Form</b></p> <ul style="list-style-type: none"> <li>- Race was removed from the form - SB confirmed that it was not a requirement for a Non-profit Organisation. GS suggested that it should be kept in and a disclaimer put in place saying that it was for demographic and diversity within the Association. It was agreed to keep the race section and make completing it voluntary.</li> </ul> <p><b>8.4 Eastern Cape Branch (Page 8)</b></p> <ul style="list-style-type: none"> <li>- LA would invite Juliette le Roux to attend the June Council Meeting and possible co-opt her onto Council – LA had not invited her, but she would be invited to attend the next Council meeting that would take place at SAAFoST Congress on 01 September 2019.</li> <li>- Eastern Cape Branch should be called Eastern Cape Interest Group</li> </ul> <p><b>Joint Membership (Page 10)</b></p> <p>OJF received a letter from NIFST requesting an invite to attend the SAAFoST Congress. LA suggested that the NIFST letter be sent to the Congress Organisers to respond. OJF reported that he had forwarded the letter to the LOC and they had responded. Larry Agunda was on the programme. They had invited SAAFoST to their event in 2020. OJF mentioned that perhaps a speaker could be sent. SAAFoST Congress 2019 was paying for their speaker, however he was unsure whether they</p>	<p>GS</p> <p>LA</p> <p>IB</p> <p>ALL</p> <p>LA</p> <p>OJF</p>	

	<p>would pay for ours. OJF mentioned that if any of their members wanted to attend the SAAFoST Congress they would need to get an invitation letter from Turners.</p> <p>OJF would bring this point up at a future meeting so that a more in-depth discussion could take place.</p> <p><b>12.3 EBSCO (Page 11)</b></p> <p>TF reported that she had followed up with artwork for the cover page of FST and that there were no copyright issues. TF advised that instead of going back to authors from 2012 to get their written permission for articles they had written that one should from 2019. All agreed.</p> <p><b>15.2 Website Update (Page 12)</b></p> <p>LA pointed out that the decision on returning the Mailbox to the website was already made in the previous Council meeting and that it had not been done.</p> <p><b>16.1 Executive Director (Page 12)</b></p> <p>Kellogg membership remains outstanding since 2016 – OJF reported that Kellogg was in contact with SB. SB reported that she had Purchase Order number going back to 2016 and that Kellogg had advised her that payment should be received by the end of July 2019.</p> <p>VB to confirm if Coca-Cola sponsorship was received for the <i>Listeria</i> workshop and advise Liezl to include the sponsorship in the financials. SB confirmed that it was received, and JM confirmed that it was included in the financials.</p> <p><b>18.2 ICD 2020 (Page 13)</b></p> <p>SAAFoST would be working with Monique Piderit of ADSA to put a session together for 2020 in Cape Town – OJF reported that they had received SAAFoST's recommendations and request for a session. OJF had sent them a list of the topics that were done with ADSA and NS previously. He also gave them a list of all the workshop titles that he could find. OJF responded that he had received a positive response and perhaps in the interim it should be decided what SAAFoST should present. No specific session was proposed. GS advised that he would be happy to look at a presentation.</p>	<p>TF</p> <p>LA</p> <p>OJF</p> <p>OJF</p>	
5	<b>MOTIONS &amp; PRESENTATIONS &amp; DOCUMENT SIGNING</b>		
	<p>The following motions were raised at the Council Meeting:</p> <ul style="list-style-type: none"> <li>Race to remain on the membership profile update form: A disclaimer would be added that it was for diversity purposes but not a compulsory field.</li> </ul> <p>Proposer: Gunnar Sigge</p> <p>Seconder: Catherine Chisindi</p> <ul style="list-style-type: none"> <li>Travel Grant that exists was reviewed at Exco and it was currently R10 000 but should be brought in line with the Student Travel Grant of R15 000</li> </ul> <p>All agreed to the change.</p> <ul style="list-style-type: none"> <li>IuFOST – LA advised that in 2016 /2018 there were some major changes made in IuFoST due to the lack of Governance and transparency in the Organisation. Many new committees were established, some re-instated and a new set of By-laws that was accepted in October 2018 formally by the General Assembly at the World Congress in Mumbai. Subsequently the Exco and Board composition changed, as it does every two years. An Executive Director</li> </ul>	<p>LA</p>	

	<p>was appointed on a 1 day a week basis as the finances could not support the appointment of a full-time ED. Four of the five members of Exco faced several obstacles related to current leadership and rogue members of the Board who had clear personal agendas. The Audit and Risk committee attempted to rectify the situation, but the Board decided against this. Unethical and unprofessional behaviour by certain Board members became the order of the day. Due to a significant deterioration in the situation, deliberate altering of minutes of meetings, unjustified attacks on individuals in an attempt to discredit them as well as open flouting of the Bylaws, without any consequences for such unethical behaviour LA decided that she could no longer be associated with an organization operating at such a low level of professionalism and resigned as President Elect on 10 June 2019 .A number of people followed suit, including the Past President, two members of the Board, Chairs of the Food Safety and Education Committees, Chair of the Audit and Risk Committee and Chair of the Articles and Bylaws Committee, amongst others,, The question of what SAAFoST's reaction should be was discussed.</p> <p>IFST wrote a letter to a number of adhering bodies, including SAAFoST proposing coordinated action. LA read out the letter.</p> <p>An option was that SAAFoST should update and sign the IFST letter and send it to the IUFoST President together with other adhering bodies. It was decided by Exco the day before Council meeting to support all the Audit Risk committee reports that had been issued over time. A vote of no confidence was also discussed with the possibility that if no changes took place, that SAAFoST would resign from IUFoST. All agreed to support the letter, withdraw from IUFoST if no changes were seen, but not to give a date of withdrawal and to propose a vote of no confidence in the present Board.</p> <p>Proposer: Lucia Anelich  Seconder: Gunnar Sigge</p> <ul style="list-style-type: none"> <li>James made a motion to re-open Nominations for President and President-Elect as only one notice went out. After much discussion it was agreed. Subject line would read: Nominations for President and President-Elect – Extended Closing Date 26 July 2016</li> </ul> <p>Emails to go out as follows:</p> <p>1<sup>st</sup> Email – 05 July 2019  2<sup>nd</sup> Reminder Email – 12 July 2019  3<sup>rd</sup> Reminder Email – 19 July 2019  4<sup>th</sup> Final Reminder Email – 22 July 2019</p> <p>Proposer: James McLean  Seconder: Gunnar Sigge</p>	JM	
6	<b>FEEDBACK STRAT SESSION</b>	GS	
	<p>GS reported on the following:</p> <ul style="list-style-type: none"> <li>MySAAFoST has a session at the SAAFoST Congress 2019. They have 2</li> </ul>		

	<p>speakers, namely, Christie Tarantino-Dean, from IFT who would give a presentation on the value of joining a Scientific Organisation and how the IFT structure works. The second speaker is Mariana Wait Du Plessis, Par Excellence HR Practitioners who will be speaking on the softer skills, preparing a CV, how to present oneself, professional conduct in interviews etc.</p> <ul style="list-style-type: none"> <li>• MySAAFoST would also like to bring in people to not only talk about the Scientific aspects, but finance, insurance and aspects that are dealt with when starting out in the working environment.</li> <li>• There would be a Young Professional evening where the Students can network.</li> <li>• MySAAFoST was also looking to having a more structured committee with nominations.</li> </ul> <p>Tsetse advised that he is working with Emma Phillips on reviewing the benefits to Students as members and had advised the MySAAFoST Group that he was available to help them where he could.</p> <p>GS suggested perhaps in the non-Congress years a MySAAFoST Young Professionals symposium could take place. The students could organise this for students.</p> <p>LA advised that it was a good idea and as SAAFoST was a non-profit organization, financially it was doing well, and monies could be spent on such projects. A minimum registration could be requested eg. R100.</p> <p>CC suggested that the MySAAFoST Symposium should not only be on science but also include presentations from businesses that could come in and advise what they expect in the business environment.</p> <p>MJ asked whether this could not be included in the Career Roadshow?</p> <p>OJF commented it would be possible and have a MySAAFoST member talk on what it was all about.</p> <p>JM suggested that perhaps SAAFoST could sponsor a MySAAFoST theatre at Congress.</p> <p>All agreed that if all the spots were not taken that SAAFoST would sponsor a MySAAFoST theatre bringing in 2 or 3 speakers.</p> <p>GS to follow up with David Watson wrt to Product Theatre slots that were available.</p>	GS	
7	<b>FINANCES OF THE ASSOCIATION</b>	JM	
	<p>JM advised that SAAFoST was in a strong financial position.</p> <p><b>2019 Budget</b></p> <ul style="list-style-type: none"> <li>• Budgeted that there would be an income of R3000 just short of R2 million rand.</li> <li>• Expenses would be R2.4 million.</li> <li>• A shortfall of R387 000 was projected</li> <li>• 5 months into the financial year, there was an income of R1.1 million against the expenditure of R1.3 million. There was a shortfall of R156 000.</li> <li>• By the end of the year the shortfall should be approximately R340 000 to R350 000.</li> </ul>		

- In the alternative Congress years, it was always budgeted for a shortfall and this year none of the Congress 2019 profits were taken into consideration. This would be considered in 2020.
- A donation of R400 000 was given to the Foundation which was paid in February 2019.

JM advised on the following:

- According to the Financial investments there was an ABSA current account which was used for the day to day running of SAAFoST and currently the balance in this account was R232 000.
- The Nedbank account was used to make up any shortages in the ABSA account. Currently the balance in this account is R760 000
- There was the main Old Mutual investment account that was sitting on R3.9 million.
- There is also an FNB money market account that was at R1.27 million. Transfers from this account to the ABSA current account would be done in future.
- At the beginning of 2018 there was no FNB money market account. When the profit from the Congress 2017 was transferred it was R1.5 million. From this money R340 000 was lent to Congress 2019. This was for R200 000 for operational costs and R140 000 for the deposit at Birchwood.
- The exhibition sponsorship was very successful, and Congress 2019 have paid back the amount of R200 000, so there was only R140 000 outstanding that would be recuperated.
- In February 2019 there was R6.183 million in total and currently there is R6.135 million, a R50 000 reduction. .

JM advised the reason to open an FNB money market account was as when Old Mutual investment account was opened at R3.6 million in 2018. It was showing a growth of approximately R100 000 to R150 000 per quarter. In November 2018 the fund dropped by R200 000. It was then decided that the money from Congress 2017 would go into an FNB money market account as it paid 6.5% interest.

JM advised that although there was the loss of R200 000 in November / December, the Nedbank investment account had shown a growth of 8% growth and the Old Mutual investment account has shown an 8.77% growth.

The agreement with Warren Poole from Nedbank, is that he invests in moderate risk investments to give us an inflation plus 3 to 5% rate on an annual return basis.

The FNB money market was going to run for a year to see what returns were received and in February 2020 it could be decided what to do with the funds in this account, bearing in mind that 6 months later the Congress 2019 funds would be transferred.

The question arose at which point SAAFoST would be comfortable if there were no income. A baseline amount of R4 million was suggested and that the funds never go below this amount. All agreed.

LA mentioned that in the future it was a suggestion that the Custodian and membership fees be increased at a lower rate in order to keep members.

Council discussed ways in which money could be spent/invested and the following

	<p>suggestions were suggested:</p> <ul style="list-style-type: none"> <li>• That an investment in the new position of Communications' Officer was money well invested</li> <li>• Webinar system – this should be used more often and try to have a webinar least once a month</li> <li>• Increase the contributions to the Foundation</li> <li>• Support MySAAFoST further</li> <li>• All agreed that the custodian and membership fees that were decided at the previous council meeting should remain but that this should be reviewed next time.</li> </ul> <p>JM congratulated Liezl and her team from Turners who have migrated from excel onto Accpac. The sheets are condensed into one.</p>		
8	<b>MEMBERSHIP</b>		
	<b>Membership Update</b>	IB	
	<p>LA advised that IB was not there to update on membership, but Doc 3a-e was circulated to council prior to the meeting.</p> <p>LA briefly went through IB's reports:</p> <p><b>Point 1 - B</b></p> <p>Pending members – 221 (a lot are students that were upgraded from Student to postgraduate or member or professional status)</p> <p>Paid up members:</p> <p>Custodians 57</p> <p>Institutional 59</p> <p>Members 255</p> <p>Postgraduate 55</p> <p>Professional Members 422</p> <p>OJF advised that there were 23 Custodian members who had not yet paid. Custodian members were paying according to their financial year and not to when membership was due. The biggest hurdle was staff changes and getting to the right person to pay the invoices.</p> <p><b>Point 1 C Student – Post Grad membership</b></p> <p>IB's report stated that after requesting Proof of registration from Students and Post Grads the process of upgrading students to full membership was quicker and less frustrating. Social media helped a lot with this process.</p> <p><b>Point 2 Webinars</b></p> <p>LA suggested that at least 1 webinar was held per month, this would also include webinars for MySAAFoST. A 1 hour lunchtime webinar could be held.</p> <p>Tsetse was tasked to send out a request to the MySAAFoST group and the branches requesting topics that they would like to see covered monthly. via webinar.</p> <p>MJ advised that Kerry was rolling out webinars on a monthly basis that were related to trends and not specifically related to Kerry. MJ would send council members a link to</p>		





	<ul style="list-style-type: none"> <li>• There was a meeting wrt to a joint prize. IFT is looking at partnering with other likeminded associations and have a joint prize/award IFT/SAAFoST or SAAFoST/IFT Innovation Award at SAAFoST Congresses (possibly even for 2019 – time permitting). So, exhibitors can enter for this award on innovation. There were certain criteria that must be met, i.e. why is your product innovative, what is it doing for food science, benefits to consumer etc. It would be an online submission and a process that IFT handles. The judging would be a Committee of 7 people, which would be a combination of IFT and SAAFoST representatives. The winner and two notable mentions would be announced at the SAAFoST Congress on the first night or somewhere to give the exhibitors an opportunity to promote the fact that they have won. The winning entry would receive two free registrations to the next IFT Congress. The winners would also get announced in all our publications as well as in the IFT publications. It would not cost SAAFoST anything, it was a great initiative.</li> <li>• Council approved. Gunnar will follow up with IFT</li> <li>• Possibly further discussion can be had at Congress or in the week after Congress when Gunnar is at IFT in Chicago.</li> </ul>	GS	
11	<b>CONGRESS AND EVENTS</b>		
	<p><b>Congress 2019</b></p> <p>OJF reported that the Congress was going to be held at Birchwood Hotel, between 01 – 04 September 2019. The last LOC meeting was held at Massmart Sunninghill, on 20<sup>th</sup> June 2019. The scientific programme was in place on the website. Links to CV's and abstracts were being investigated. The exhibition had been sold-out; a few places were open on the product theatre programme. Exhibitors would be able to invite guests/customers to attend the Expo on Monday and Tuesday afternoon. A LOC dinner would be organised for Saturday night, to include visiting speakers who had arrived by then, invitations to be sent out accordingly. The budgeted target for sponsorship (R1,7m) had been reached. Next meeting, 17 July at UP. One hundred and sixty-five registrations had been received. Full attention to be given to marketing the congress to boost registrations in the months ahead.</p> <p>The retired/student membership rate granted for two members of the SAAFoST Council (Melanie Naidoo (TBC), Gerda Botha), one member of the MySAAFoST leadership group (Bulela Nani, DUT) and the SAAFoST Regional Representative promoting the formation of an Eastern Cape Branch (ECBr) of SAAFoST in PE (Juliette le Roux) would be paid by SAAFoST. Projected registrations were 650.</p> <p>Tsetse reported that 3 posts had gone out on social media, of which one was boosted on Facebook. Speakers were being promoted on social media, as well as links to the scientific programme and registration page.</p> <p><b>Insect Workshop and other for 2020</b></p> <ul style="list-style-type: none"> <li>• Insect Protein workshop for 2020. This could be combined with alternative sources of protein and not just insects. This could be a 1-day workshop for March / April 2020</li> <li>• Climate change</li> <li>• Topic on water safety and quality, was something to keep in mind</li> </ul>	OJF	

12	<b>COMMUNICATIONS – Report from Communications Officer</b>	TB	
	<p>Tsetse sent through his report Doc 4 and reported as follows:</p> <ul style="list-style-type: none"> <li>• Publications</li> </ul> <p><b>Media including social media / Marketing</b></p> <ul style="list-style-type: none"> <li>• He had integrated the pages, by changing the profile pictures. Updated the events calendar on Facebook. Also created an automated response on Facebook so that if a message was left the person leaving the message will get a response that someone will get back to them. There is a link to Congress website and SAAFoST website.</li> <li>• Facebook was originally sitting on 1700 + page likes, it is currently on 2001 page likes with 2036-page followers.</li> <li>• Twitter was doing well, so he only added more content and therefore getting more profile views.</li> <li>• Instagram page was not doing that well as it was low media, but he is trying to grow it. It originally had 280 followers; it now has 310. It gets over 30 profile visits in a period of 7 days.</li> <li>• He has approached social media pages at the Universities that belong to the Food Science Faculties or Department. Stellenbosch have agreed to share some of SAAFoST' s content on their social media as it goes directly to students.</li> <li>• He was testing the waters to see if membership can be sourced from social media. Facebook has thus far proven to be quite favorable.</li> <li>• Notices – the brighter the notice, the more people will open and engage. He is encouraging branches to make their notices more colourful. If they aren't, he does make changes. Notices also go out on social media.</li> <li>• TB has joined a group called SA Food Science and Technology Graduates Facebook page, which has over 4800 followers. He shares SAAFoST content on this page which was been received well.</li> <li>• TB has contacted the University radio stations and awaiting feedback from them.</li> <li>• At the first Congress meeting they had already had a marketing plan in place; however, TB created his own and works with the existing plan.</li> <li>• Currently TB is marketing the Scientific programme, especially the speakers.</li> </ul> <p>MJ advised that Stanley Dula had started a MySAAFoST page. TB would be in contact with him.</p> <p><b>Website</b></p> <ul style="list-style-type: none"> <li>• Website changes are ongoing.</li> <li>• TB is currently working on what will be seen when the SAAFoST webpage is opened. Currently it is Congress, but after September it would need to change.</li> </ul> <p>MJ mentioned that the notices were concise and easier to read at a glance. All agreed.</p> <p>TF requested that Notices first come to her, so that she can check for grammar and spelling mistakes. This was agreed.</p>		

	AB enquired how much notice should be given for notice to go out and TB advised a minimum of 4 days as Turners needed 48 hours.		
12.1	<b>SAAFoST's South African Food Science &amp; Technology (FST) Magazine</b>	TF	
	<p><b>Update</b></p> <p>TF reported as follows:</p> <ul style="list-style-type: none"> <li>• FST July 2019 issue went out earlier than expected, she is currently working on the November issue and planning for 2020.</li> <li>• IFT used one of the Stellenbosch students' articles that was published in FST.</li> <li>• TF was following up with advertising so that adverts could be bought ahead of time.</li> <li>• Advertising has gone up by 5% for 2020.</li> <li>• FST website had been redone and an index was added. One could type in a word and all articles relating to that would be found.</li> </ul> <p>GS suggested that as the FST website had only 75 people registered, that TB could perhaps promote this website via social media in order to get more traffic to the FST website.</p> <p>TF mentioned that wrt to the branch photographs she has had many compliments. OJF took photographs at the NB Events and she did at the CB Branch Events. KZN branch don't often send photographs.</p>		
13	<b>FOOD ADVISORY CONSUMER SERVICE (FACS)</b>	OJF	
	<p>OJF report was circulated to council prior to the meeting (Doc 6).</p> <p>OJF reported as follows:</p> <ul style="list-style-type: none"> <li>• Two electronic promotional FACS flyers were commissioned, the first to celebrate International Consumer Rights Day on 15 March 2019, the second to draw attention to World Food Safety Day on 7 June. Prior to circulating the former, every effort was made to restore FACS website links to 100% and to update/review all local FACS articles through appeals to local FACS authors and reviewers.</li> <li>• Hein Jonker had advised that he would be able to give an idea of what he was able to do in terms of sending notices out and getting more people for SAAFoST.</li> <li>• It was decided to get a list of at least 4 important days to celebrate, perhaps searching the website.</li> <li>• FACS may need a bigger budget going forward and TB could also be involved.</li> <li>• Took the old posters on the FACS website and had them slightly updated. Posters were in black and white and the Primary schools could use them to colour in.</li> <li>• FACS Meetings took place on the 13 February 2019 and 09 May 2019. Two more meetings were planned for the year: 14 August 2019 and 13 November 2019.</li> </ul>		

14	<b>REGULATIONS</b>	LA	
	<p><b>Update:</b></p> <p>LA reported as follows:</p> <ul style="list-style-type: none"> <li>• VPN52 – The Department of Agriculture, Land Reform and Rural Development (DALRRD) was still ongoing and little progress had been made since March 2019. This was about the microbiological criteria for raw meat and poultry. There was still a bottleneck in terms of differences between Industry and Government.</li> <li>• There was a meeting on the 26<sup>th</sup> June 2019 at NRCS, it was about VC9100 (which was the Draft VC for Compulsory Specifications for Processed Meat Products) and SANS 885 (standard for processed meat). Discussions were about potentially making SANS 885 a compulsory specification (VC 9100) with some discrepancies on what aspects would be included. A levy system would then be introduced for that particular industry sector.</li> <li>• Department of Health promulgated R607 (which is the HACCP regulation for processed meat)</li> <li>• No FLAG meeting was held in March 2019, the last meeting was held in September 2018.</li> </ul>		
15	<b>SAAFoST MAJOR OBJECTIVES 2020</b>	ALL	
	<p>LA advised that everyone should brainstorm for 2020. Some ideas were:</p> <ul style="list-style-type: none"> <li>• Investing in MySAAFoST</li> <li>• Investing in FACS</li> <li>• Competition for Students across the country, taking topics that are on FACS and drawing up infographics.</li> <li>• Rebranding of SAAFoST</li> </ul> <p>OJF suggested giving new members the 1<sup>st</sup> year free membership, in order to build the database. These members would receive electronic copies of the FST magazine and no hard copies.</p> <p>MJ agreed with this point so that they could see the value belonging to SAAFoST.</p> <p>SB enquired as to how this would affect the Post Graduate students who were currently paying R225.00</p> <p>It was discussed that perhaps new members would also then pay R225.00 and then the second year pay the full membership fees.</p> <p>GS advised that students were not always aware after their first year of signing up that they were still SAAoST Members by the time they reached their 3<sup>rd</sup> year.</p> <p>SB suggested that once IB had confirmed they were still students; a bulk email could be sent advising them that they are members for that particular year.</p> <p>LA felt this was a good idea.</p> <p>LA advised that she would discuss this with Turners wrt to the administration involved.</p>	LA	
16	<b>BRANCH, ED &amp; MDO REPORTS</b>		
	All reports were circulated prior to the meeting.		

