

SAAFoST COUNCIL MEETING MINUTES

Minutes of the SAAFoST Council Meeting held via Zoom on 09 June 2022 at 09h00

MEMBERS PRESENT			
Elna Buys (Exco)	EB	President	Univ. of Pretoria
Riëtte de Kock (Exco)	RdK	President Elect	Univ. of Pretoria
James McLean (Exco)	JM	Immediate Past President	Hilltop Food Ingredients
Gunnar Sigge (Exco)	GS	Vice President	Dept. Food Science, SU
Lucia Anelich (Exco)	LA	Treasurer	Anelich Consulting
Ingrid Woodrow (Exco)	IW	CEO	SAAFoST
Vusi Mshayisa	VM	Cape Branch Chair	CPUT
Petri Horn	PH	Cape Branch Vice Chair	Merieux NutriSciences
Ashika Naicker	AN	KZN Vice Chair	DUT
Silnia Badenhorst	SiB	Northern Branch Representative	Massmart
Shanence Ramkisson	SR	Northern Branch Representative	University of Pretoria
Gerda Botha	GB	SACNASP Representative	SACNASP
Nwabisa Mehlomakulu	NM	Chair MySAAFoST	University of Pretoria
Sharon Beeming	SB	National Secretary	Turners Conferences
BY INVITATION			
Tricia Fitchet	TF	Editor: FST	SAAFoST
Irene Burke	IB	Membership Development Officer	SAAFoST
Tsetse Baloyi	TB		
Arno Hugo	AH	Free State Representative	Free State University
APOLOGIES			
Madelein Jansen	MJ	KZN Chair	Kerry Ingredients
Gill Slaughter	GS		Turners Conferences

No	Item	Action	Date
1	WELCOME AND APOLOGIES	EB	
	<p>EB welcomed all to the Council meeting for 2022 and advised that all meetings for 2022 will most likely be held via the Zoom platform.</p> <p>Additions to Agenda:</p> <ol style="list-style-type: none"> GS suggested two points under 8. Congress: <ul style="list-style-type: none"> Congress 2023 report by VM Re-imagine Congress post 2023 by GS GB points out 16. FACS responsible should be GB and not GS <p>Agenda accepted.</p>		
2	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS	EB / ALL	
	<p>Confirmation of Minutes from the previous meetings:</p> <ul style="list-style-type: none"> Minutes held on 16 September 2021 – Proposed by GS and Seconded by GB Minutes held on 11 November 2021 – Proposed by PH and Seconded by IW Minutes held on 10 March 2022 – Proposed by GS and Seconded by VM 		
3	READING & CONFIRMATION OF MINUTES		
	No reading or confirmation of minutes done additionally.		

4	MATTERS ARISING FROM PREVIOUS MINUTES 10 March 2022	EB / ALL	
	No matters arising		
5	MOTIONS, PRESENTATIONS & DOCUMENT SIGNING	ALL	
	No motions GS points out that IW is present as CEO at first Council meeting; EB welcomes her.		
6	FINANCES OF THE ASSOCIATION	LA / RdK	
	<p>LA reported as follows:</p> <ul style="list-style-type: none"> • Finances were moving according to the budget. No excessive expenditure has come in needing special permission. • Battling to get the financial reports (Monthly Management Accounts) timeously. • IW has now viewing rights access to the ABSA bank account and updates LA, which is helpful • The Money Market account was low, so LA requested a transfer of R200 000.00 from ABSA to the Money Market account to off-set costs against interest. <p>Investment Portfolio</p> <ul style="list-style-type: none"> • The Investment accounts are growing nicely • Warren Poole left Nedbank Private Wealth Division and Niel Roode, also from Cape Town, has taken over SAAFoST's portfolio. • Niel Roode is planning a trip to Pretoria and will meet with Exco to discuss SAAFoST's portfolio and possibly recommendations, which Exco will then bring to Council. • The Foundation will also meet with Niel to discuss the Foundations investments. • JM is still the signatory to the Nedbank Private Wealth Investments and we will request to have it changed to IW as the signatory, as she is the constant as CEO. • Every two years the Treasurer may change and to change the signatories every two years was a major process, so it makes more sense to have one constant person in IW as CEO. <p>JM added that the letter of Authority was signed the previous day, by GS, RdK, IW and himself to give IW the position of authority for SAAFoST.</p> <p>6a. Audited 2018 Financials Statement</p> <p>EB mentioned the 3 documents that need Councils approval; these documents were circulated prior to the meeting. She requests an approver and seconder.</p> <p>LA confirms that Exco has examined the 2018 Financial Statements thoroughly; JM signed these off as he was Treasurer at the time. All errors that were found, were fixed. Final Financial Statements sent to all, are correct.</p> <p>RdK asked whether Council approves the 2018 Financial Statements and these are then presented to the members at the next BGM.</p> <p>EB answered that this was correct, and they would then be presented at the next BGM. At the next BGM hopefully 2019 and 2020 will also be presented.</p> <p>Approval suggested by Riette de Kock Seconded by Petri Horn</p> <p>6c. Leave Policy</p> <p>EB requested approval for the Leave Policy circulated prior to the meeting:</p> <p>Approved by Gerda Botha Seconded by Lucia Anelich</p> <p>6b. Financial Policy</p> <p>EB advised that the Financial Policy is an important policy and she hopes that everyone took the time to go through it as a lot of work has gone into it. At the next meeting, the Congress budget will have to be approved.</p>		

	<p>Approved by James McLean Seconded by Gunnar Sigge</p> <p>EB thanked all those who spent a lot of time working on the Financial Policy.</p>		
7	CONSTITUTION ACTIONS AND DISCUSSIONS	RdK	
	<p>RdK reported that she met with an expert on constitutions, Professor Bernard Bekink from UP. The discussion was about the purpose of a constitution for an organisation like SAAFoST. The message was to <u>NOT</u> use the constitution to rule and control the organisation and thereby make it difficult for volunteers, e.g., Council members and committees to meet the aims of the organisation. Policies and procedures are good to ensure that an organisation is working effectively; these are easier to change than the constitution. A constitution should be kept as simple as possible, but it was normal that aspects of a constitution are updated regularly and slight changes are made.</p> <p>RdK added, at the EXCO meeting on the previous day, she requested that the subcommittee elected previously, makes sure that the constitution is in line with how the organisation operates. As there are now policies and procedure in place, they can refer to that. The constitution will be simple and not too specific on specific items, to prevent making the organisation difficult to operate, but still keep the common goal of the objectives of the organisation. This will be presented at the next BGM for approval by the membership.</p> <p>EB thanked RdK for all the time and effort she put into this project.</p>		
8	CONGRESS		
	<p>8.1 RE-IMAGINE 2023</p> <p>GS wants this topic kept on the agenda going forward. All are invited to send ideas and thoughts to him so that a full discussion could take place at some time. Some will be incorporated into Congress 2023. Points that should be relooked at:</p> <ol style="list-style-type: none"> 1. Rotation of Congress between the three provinces; considering Congress is the main source of income. Should be high on the priority list to maximize returns. 2. Maximize the impact of Congress as number one for SAAFoST's relevance, while also maximizing the surplus. 3. The exhibition needs to be bigger, attractive, more stands and more people attending exhibits. Should allow non-attendees and of course also attendees to Congress to visit Exhibition. This is already in progress for 2023. 4. Centralizing some of the planning around Congress for continuity; manage on a national level, rather than leaving it up to the branch committees. Continuity in terms of finance, marketing, themes of the congress and some of the topics covered is required. 5. Possibly appointing a Scientific Program Chair on a two-year basis to run concurrent with the terms of the President and Council; so that the chair and scientific committee, past chair and chair elect of the scientific committee have some continuity. <p>EB thought it is a good suggestion to have a Scientific Chair and that perhaps this can be implemented when the President and Vice President are elected.</p> <p>JM reckoned GS suggestions are good for continuity, this had been lacking and was one of the reasons the 2021 was not well received with the Custodians and Exhibitors. The 2021 LOC realised David Watson had tremendous contacts with all these entities, and he got support due to his relationships with them. JM hopes that IW in her role as CEO would start developing relations and form good relationships.</p> <p>RdK supported GS suggestions as the program was important and one person should get a committee together to direct the program. One person is needed to identify the various tracks, e.g., Food Safety, etc. of the program, lead the program and get people to help them.</p> <p>EB reckoned it was also good for international speakers as they would know who were keynote speakers before, so that there is no repetition in future years, especially in presenting a certain topic.</p> <p>EB requested that council members think about going this route as suggested by GS and particularly appointing a Scientific chair going forward by the next meeting.</p>		

	<p>RdK advised that since GS suggested his, she proposed that GS be the Scientific Chair if he was interested, and planning needed to start for the 2023 Congress.</p> <p>LA supported RdK's suggestion beyond Congress 2023, but at the same time there may be other people who want to be nominated, from a democratic point of view. If there was only one candidate, she was fully supportive of GS taking the role.</p> <p>After some discussion about putting the proposal to members at the BGM, and then considering not to have a too formal agreement EB proposed that GS acted in this capacity as Scientific Chair for the next two years. GS leaves the meeting for decision-making: JM, LA and GB all supported this proposal for the next two years as well as stay on for 2024/2025 for continuity.</p> <p>Council was in complete agreement to keep GS on as Scientific Chair for 2024/2025. GS accepted and was thanked by EB.</p> <p>EB advised, this is an informal decision that will be taken by Council every two years and that the person who takes on this task will not be expected to stay on for two or six as was the term of the President.</p> <p>EB suggested that early next year a Vice Chair for Scientific Committee will be proposed for 2024/25. GS agreed and EB advised that it did not necessarily have to be someone who is on Council.</p> <p>8.2 CONGRESS 2023 FEEDBACK</p> <p>VM thanked everyone for their support and in particular IW who did a lot of work.</p> <p>VM reported as follows:</p> <ul style="list-style-type: none"> • A LOC had been formed from various committees as well as members from the CPT branch. • They looked at potential PCO's. IW and himself had communication with various PCO's and through lengthy exchange of emails, discussions and decisions, the following PCOs pitched to the LOC: Savetcon, Scatterlings Event Management and Turners. As of Monday, the LOC decided to go with Turners as the preferred PCO for Congress 2023. • The date and the venue of the congress had to be decided on. There were two potential venues, i.e., Cape Town International Convention Centre and the Central City Convention. The CTICC was the venue of choice based on the analysis that was done. • The date which the CTICC was available on was 28th to 30th August 2023. • The CTICC was bigger and could accommodate more people as well as more space for exhibitions, which is a critical part of the Congress. • The LOC and CB-committee were requested to provide potential themes. The CB were meeting this evening to decide the theme. • They are aware of being late in the process and will speed it up. <p>EB thanked VM and wished him well and requested that he update Council regularly and ask for help when needed.</p>		
<p>9</p>	<p>FOUNDATION</p>		
	<p>9.1 Update</p> <p>LA reported back as follows:</p> <ul style="list-style-type: none"> • The Foundation made the first payment to the students and the Universities. • SAAFoST is thanked for transferring the R180 000 from the SAAFoST account to the Foundation which was budgeted. This meant that the Foundation was able to make the payments without having to disinvest from their investment account. • No meeting was had since the last council meeting, but a meeting is planned with Niel on the 1st July 2022. <p>EB advised that she attended her first Foundation meeting earlier in the year. It is amazing that SAAFoST is able to have such a Foundation that supports Food Science Students financially. All Universities should make their students aware of these bursaries that are available.</p>		
<p>10</p>	<p>WEBINARS AND WORKSHOPS</p>		
	<p>10.1 Planning 2022</p> <p>IB reported as follows:</p>		

	<ul style="list-style-type: none"> • A workshop was held on 26th May at Future Africa on wholegrain, wheat-free bakery products. • The attendance register was included in IB's report; it was quite well received. • A follow up meeting to take place on 10th June on how to improve and do things differently. Venue was very good. • Two webinars were aired. • AH from Free State University was in the process of organising an online webinar and has proposed 4 dates, in the middle of June, where Prof Ryk Lues will present on Food Safety. <p>IW advised that it will be good to do another workshop in October, preferably before September even. But it takes time to organise a workshop properly. On Friday, when doing a newsletter, the idea is to let the members know of the wonderful workshop many missed out on, and then perhaps there will be discussions on what is needed. One topic possibly is water, but more information and assistance with that is needed. EB will contact IW with her ideas.</p>		
11	MEMBERSHIP	IB	
	<p>Reports were circulated prior to the meeting. EB asked for dates on info on the membership reports; there is unfortunately a backlog, so the reports were not current.</p> <p>IB reported as follows:</p> <ul style="list-style-type: none"> • Membership is updated, but there was a backlog on registrations and a meeting took place the previous Monday, between IW, TB, herself, and Turners and deadlines were set. Probably in the next two weeks membership should be completely updated. • IB processes updating of students to postgraduates or full members, this will affect the figures. SB needs time to send out all these invoices; there are many invoices to generate and send out: SAAFoST has more than 1000 student members. • Six notices went out on social media to students to remind them to send their proof of registration. She received a list from Stellenbosch, but has difficulties at other Universities due to the POPI Act. Hopefully paying membership will improve. • Students should pay a fee as they are hard work and IB has to keep track: students are not good with communicating. When they leave University, they change their email addresses, and IB cannot get hold of them; some move overseas. • When a student is given a bursary, the contract stipulates that the student must be a paying member of SAAFoST upon finishing studies for at least 5 years. • The online system to register was implemented. The student/member/institution application goes to IB, she then allocates the right category and sends on to SB for invoicing. • IW took over the Custodian membership. Once the list from SB is received, IB and IW will contact the Institutional members too. • Professional and Member numbers have improved, and this will be the focus going forward to improve the income of membership. • Students who have not sent their proof of registration will be suspended, as they stop using their University-email addresses once employed. It is very difficult to get hold of them then. • VM encouraged all CPUT students to register and that is going well <p>EB advised that IB should only send one notice, and if students do not respond by the deadline given then they should be suspended, and this would eliminate the time IB spends chasing after students.</p> <p>IB thanked EB and advised that she only had students from two Universities to either suspend or take on as members and will go that route in the future.</p> <p>GS supported looking at making Student members pay, so they are invested in SAAFoST; a proposal to present at BGM is needed. IB felt students are the future, so it is important to also spend the time on them.</p> <p>IB enquired what would be the best time to have as cut-off, so it could help her decide? Up to when can postgraduates and students register during the year?</p> <p>EB advised that a postgraduate could register up until the end of April/May; and undergraduates till February.</p>		

	<p>IB queried whether March is a good time to have as cut-off, if no proof of registration was sent. If students are suspended, should they then re-apply for full membership? EB confirmed that this should be how the process works.</p> <p>PH mentioned in the Value Proposition Task Force-committee, they are looking at aspects pertaining specifically also for students. GS asks that NW joins this committee to align the value proposition overall. PH reckoned, the MySAAFoST representatives at the tertiary institutions, should target the students when they arrive at the institutions and take the admin off IB; be like a middle man between the students and SAAFoST. EB confirms, that is already happening at some universities.</p> <p>There are issues with students who maybe do not have jobs, so they cannot pay membership for a specific year. IB reckoned, one cannot make them pay for an outstanding year. This may have to be clarified in future again</p> <p>VM asked on the website registering as a student, whether there could be a way to put a restriction on the form not going through if uploading of proof of registration has not been completed? IB has proposed this to Turners, but it has not yet been approved as it is expensive. EB suggested IB to get another quote for this.</p> <p>After lengthy discussions, suggestions were made that students should pay a nominal fee. However, they need to know what they will get out of it. MySAAFoST can become involved in the Value Proposition Task Team with GS / PH / TB and other members that are part of this task team. NW is currently busy with MySAAFoST to make a presentation of a value proposition for them and is also for students to pay a nominal fee. NW accepted the invitation to be on the task team.</p>		
12	MARKETING	TB	
	<p>12.1 UPDATE</p> <p>TB reports back as follows, reports were submitted prior to the meeting:</p> <ul style="list-style-type: none"> • One of the council members mentioned that for the first quarter, there was less information coming from SAAFoST and more from other Organisations. The reason for this was due to SAAFoST having less activities to communicate. • Since IW was appointed CEO a lot more activities were happening, so information was moving from SAAFoST to the members. • Facebook has grown, Twitter was growing, less growth on Instagram. LinkedIn had the most growth. • LinkedIn was showing a lot more engagement than the other social media platforms. • The MySAAFoST FB and Instagram accounts were growing significantly and could be the reason for the growth on SAAFoST Facebook and Instagram. LinkedIn was more professional whilst Facebook and Instagram were more social. • Since March 14 notices were sent out with a delivery rate of 99% being delivered, there was a 30% click rate and sometimes it went up to 40%. There was a high open rate on the Student and MySAAFoST notices. A lot of people register for the events but they do not always attend the event. • The Food Safety Infographics have been downloaded mostly in Gauteng and in the African languages, mostly Zulu. The data was sent to IW and was in the Marketing Report. • The FACS website has been redone and articles could now be downloaded in PDF form and read offline. • The Newsletter was practically ready; the link to the recording needs to be added; it was all about the Wholegrain workshop. <p>Rdk enquired whether there are separate accounts for SAAFoST and MySAAFoST on LinkedIn and other social media platforms?</p> <p>TB confirmed this is the case. According to the survey that was done the previous year, students assumed that the SAAFoST platforms only had SAAFoST related information, and nothing related to students. The SAAFoST platforms were more formal whereas the MySAAFoST platforms were less formal and more social and speaking to the students at their level.</p> <p>Rdk is concerned it could be seen as two separate organisations, as people may say they are a MySAAFoST member, whereas it was one organisation. Industry is also interested in MySAAFoST activities as members are potentially their employees.</p>		

	<p>TB understood that concern but any <i>MySAAFoST</i> activity is also shared on all SAAFoST platforms and sent to all members and not only on <i>MySAAFoST</i> platforms. All can be attended by anyone.</p> <p>GS said, around marketing in general, two items were discussed at the Exco meeting the previous day, concerning Custodians and FST; EB advised that there were three campaigns. GS mentioned:</p> <ul style="list-style-type: none"> • The first was a social media campaign where custodians will be highlighted – this was suggested by IW. A specific campaign could feature dates, logos, what custodian membership meant and why companies are custodian members, and thanking them. • The second was the readership around FST and how we could make people more aware of FST. Notices go out before every issue, but perhaps series of tweets and posts should go out; not only of the cover of the magazine but featuring specific articles in the magazine. FST needs to have more of a presence on social media. • EB mentioned that the third was to sensitize TB to associations like IFT and IFST in terms of retweeting, following, and sharing pertinent posts of these organisations from their sites. <p>GS advised he would engage with TB after the Council meeting and highlight other associations and organisations that had good sources to ensure that SAAFoST was linking with them. TB to contact GS.</p> <p>EM mentioned the payment for webinars and asked IB about the discussion with Turners. IB confirmed monthly meetings will be held with Turners and these and other issues looked into.</p>		
13	REPORTS: Draft Planning 2022	ALL	
	<p>All Reports were circulated and are taken as read. Only questions will be addressed if asked:</p> <p>13.1 CEO Report circulated prior to the meeting</p> <p>13.2 CAPE BRANCH Report circulated prior to the meeting</p> <p>13.3 KZN BRANCH No report</p> <p>13.4 NORTHERN BRANCH Report circulated prior to the meeting</p> <p>13.5 Regional Representatives (FS & EC) Report circulated prior to the meeting.</p> <p>AH enquired whether a member has to be a student to attend a <i>MySAAFoST</i> event? TB advised that these are open for anyone to attend. EB pointed out, unless students are members of SAAFoST, they will not receive <i>MySAAFoST</i> information.</p> <p>AH asked whether student membership was limited to food science and technology students. What about those studying microbiology, consumer science, animal science or other sciences? EB replied UP only markets SAAFoST among Food Science students and that bursaries are specifically for food science students, but she cannot see why students from other departments would be denied membership.</p> <p>IB responded that microbiology and agricultural students and others can join SAAFoST as they shared the marketplace. The only problem is when they wanted to apply for bursaries, bursaries are only awarded to students studying food science and technology.</p> <p>13.6 MySAAFoST Report circulated prior to the meeting.</p>	<p>IW</p> <p>VM</p> <p>MJ</p> <p>IW</p> <p>AH/JIR</p> <p>NM</p>	
14	INTERNATIONAL RELATIONS / LIASON	GS / LA / IW	
	14.1 IFT		

	<p>GS reported that he has nothing new to report only that he was attending IFT and board meetings in Chicago in July 2022.</p> <p>14.2 SAAFoST-IFT-IFST COLLABORATIONS EFFORTS Nothing to report.</p> <p>14.3 IFT-SAAFoST FRSD COMPETITION IW advised LA requested that she drive the collaboration between IFT/FRSD and SAAFoST as they were keen to do more after the Food Safety posters competition and she was in communication with them. She will report back to Council when a project was decided on. EB supports this great collaboration.</p>		
15	FST	TF	
	<p>TF mentioned the FST July issue will be ready to read by the end of the month.</p> <p>TF asked whether Council would allow her to do a short two question survey to members to establish how members prefer to read the magazine; either on the FST website, online or read as a PDF document, as was done once before. EB supports this idea.</p> <p>RdK mentioned that it is important to do the survey right and put the pros and cons, otherwise one might get the results that you actually are looking for. Needs to be very objective.</p> <p>IB suggested the FST should be made available to be read on the SAAFoST website, using their SAAFoST membership number to have access. EB confirms this was discussed before. It is important to have easy access; needs to be looked into again. IB said Gill at Turners was getting quotes for all the options SAAFoST requires on the website and suggested we wait till we have the information, before a survey is done.</p> <p>TF thanked GS for the marketing suggestions and mentioned that it was difficult to get advertisement for the magazines. She requested that the rates for advertising for FST remain the same for 2023. EB responds that should be discussed at the Budget planning for 2023.</p> <p>EB asked whether companies who advertise in FST, should not also be mentioned and thanked on social media? RdK reckons, we should also check why it is so difficult to find companies to advertise in FST; do they see no benefit, is it cost; are they concerned with the readership not being their market or any other reasons? TF said with the companies they contacted, the feedback was they had no budget for it and Covid made spending tighter.</p> <p>PH asked whether the current rates are for online and will they be increased significantly when printing is done? TF reckons FST will now always be online to which PH supported keeping advertising costs the same.</p> <p>TF asked that all who have events or SAAFoST information send this to include in the FST magazine. EB said at UP they will send info and encourages all on Council to do the same.</p>		
16	FOOD ADVISORY CONSUMER SERVICES (FACS)	GB	
	<p>GB reported as follows:</p> <ul style="list-style-type: none"> • With regards to the SANCU agreement, she was happy with the way Milly is managing things: doing the minutes and following up on information and sharing information. SANCU stepped up and they are really honouring the agreement. • IW joined the FACS committee and TB as always was contributing a major part. The website that he referred to was one of the major efforts that needed change, as this is FACS's presence and main activity. GB thanks TB and Joanne at Turners. • A lot of discussion has been around the cannabis products, and we are gathering more information to share and update those areas as well. All are invited to share knowledge or links on that. • SABS have started a working group on this topic and shared an invitation for members to join the committee where they would be looking at regulations of guidelines or support from SABS' side. Info was shared to members. • The last meeting was in May and the next meeting will be in September. • The six-month contract with SANCU started in April, and we have until 30 September to review this to renew. 		

	EB reckons there will only be one more Council meeting in October. The renewal proposal will be done to Exco and Council will be informed online.		
17	REGULATIONS	LA	
	UPDATES – nothing reported		
18	SAAFoST MAJOR OBJECTIVES 2022	ALL	
	<ul style="list-style-type: none"> Year Plan – not discussed 		
19	SACNASP	GB	
	<p>GB reported as follows:</p> <ul style="list-style-type: none"> Dr Pradish Rampersadh left end of March; he joined Necsas as the Group Executive Officer for Research and Development. The CEO position is open for SACNASP. Sarah van Aardt is currently acting CEO; office is functioning as always. The registration committee is active, following the program and all is on schedule. Training was offered and AH and herself attended. Some of the forms have been updated and ensured that all the PAC Committee members understood how to evaluate and to keep up, as there is a constant benchmarking in terms of standards. There was an upcoming Strategy session just for registration; there are always matters that do not fit into the standard program for discussion which involved all the PACs. Call to Voluntary Associations to ask for new representation on the PAC; GB and the team are not inundated with registrations. Jessie van Wyk is more active again. New members can join any time and GB reckons, we need a better representation mix; requested that all should consider who can be approached to join the PAC. Free webinar coming up on 15th June on Potential role of Hydrogen and Fuel cell Technologies; GB shared with Sharon to send out. <p>RdK asked what the system is to claim CPD points for attending the Expert workshop. SACNASP converted the access from Owen Frisby to the CEO at SAAFoST to enable registering events. GB advised one goes onto one's own dashboard on SACNASP and one claims it there as a registered event should be easily accessed. The Workshop was registered by IW.</p>		
20	ADDITIONAL ITEMS AND GENERAL		
	No additional items		
21	DATE OF NEXT COUNCIL MEETING AND SUBSEQUENT MEETINGS		
	<p>15.1 Next dates Exco Meeting – TBC Council Meeting – TBC</p>		
	<p>Elna thanked all for attending the meeting and wished the LOC good luck with organising the Congress. The meeting closed at 11h30.</p>		