

# The South African Association for Food Science and Technology



## SAAFoST BIENNIAL GENERAL MEETING MINUTES - DRAFT

Minutes of the SAAFoST 2017 Biennial General Meeting held in Hall C at the Century City Convention Centre in Cape Town on Tuesday 5<sup>th</sup> September 2017 at 11h45.

### PRESENT:

43 members and guests attended as per the attached attendance list.

### APOLOGIES

Bush, Peter	Loubser, Gill	Taylor, John	Zondagh, Beryl
Cole, Bernard	Lues, Ryk	van Aswegen, Jannie	
Fourie, Phillip	Murray, Andrew	van de Venter, Theo	
Gnadinger, Felix	Parsons, Aubrey	van der Schyf, Arrie	
Lehman, Fred	Priestley, Ray	von Fintel, Werner	
Lombard, Sam	Spitzer, Nick	Wight, Alistair	

No	Item	
1	<b>WELCOME &amp; CONDOLENCES</b>	
1.1	The Acting President, Lucia Anelich, welcomed all present to the 2017 SAAFoST BGM.	
2	<b>APOLOGIES</b>	
2.1	Apologies were noted as per the list above.	
3	<b>MOTIONS</b>	
3.1	<b>Condolences</b>	
	A minute's silence was observed in memory of Honorary Life member and Past President, 1981 – 1985, Peter van Twisk and Past President, 2015, deceased, Amanda Minnaar.	
3.2	<b>Honorary Member Nomination</b>	
	Lucia proposed a motion to make Rosie Maguire an Honorary Life Member of SAAFoST. The motion was overwhelmingly accepted by all present.	
3.3	<b>Acceptance of both Vice-President nominees to Vice- Presidents of SAAFoST</b>	
	Gunnar Sigge's motion was received by SAAFoST on the 14 <sup>th</sup> of August and was read out at the BGM.	

	<p>The motion was opposed by Acting President, Lucia Anelich as a show of respect to both candidates and Lucia proposed that the only time this would be permitted would be if the votes ended in a tie.</p> <p>LA opened the floor for comments.</p> <p>David Watson felt that both positions were good but that we need to compromise and suggested that the nominee with the least number of votes be co-opted onto Council.</p> <p>Nick Starke proposed that David Watson's motion be accepted and Nigel Sunley seconded Nick Starke's proposal. A vote took place by a show of hands and Gunnar Sigge's motion was overruled.</p>	
<b>4</b>	<b>MINUTES OF PREVIOUS BGM</b>	
4.1	The minutes of the BGM held on the 7 <sup>th</sup> of September 2015 were distributed electronically by the Secretariat and were accepted as correct.	
4.2	<p>Adoption of the previous minutes:</p> <p>Proposer: Rosie Maguire      Seconded: David Watson</p>	
<b>5</b>	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>	
	There were no matters arising from the previous minutes.	
<b>6</b>	<b>PRESIDENTS REPORT</b>	
6.1	The Presidents Report was circulated electronically by the secretariat.	
6.2	<p>Acting President, Lucia Anelich presented her report to the meeting highlighting that it had been a pleasure serving as Acting President, in honour of Professor Amanda Minnaar's memory. Prof Minnaar wanted young professionals, the organisation's future leaders, to have a real voice in SAAFoST.</p> <p>So, in keeping with Prof Minnaar's passion, the MySAAFoST initiative has been named "The Amanda Minnaar, MySAAFoST initiative".</p> <p>Lucia reported that SAAFoST had, had a busy year, with members and former members invited to participate in online survey's, a starting point to determine how to take SAAFoST forward to deliver more to existing members and entice younger members to become more involved. Highlights of the feedback included:</p> <p><u>Travel:</u> Members prefer not to travel far to events. Lucia reported that it is not always possible to use nearby venues because of costs and that SAAFoST make use of generous offers by Tertiary institutions and companies who allow them to use their venues free of charge.</p> <p>Members were asked to contact Irene Burke if they had lecture venues or social areas that could be used on a complimentary basis.</p> <p><u>Event Dates:</u> Beginning to mid-month dates are preferred.</p>	

Part-time study opportunities for members: Bursaries will be made available to working SAAFoST members to study further in Food Science and Technology through the SAAFoST Foundation.

Trending Topics: Members want events that cover various subjects combining science, fun and networking opportunities.

Work opportunities for students: SAAFoST has re-launched The Students on Site page on the website, in May 2017 and the number of student enquires doubled. Industry have reacted well and corporates have been in touch to recruit students.

The survey has brought into sharp focus the direction that LA would like to take SAAFoST during her tenure.

#### Events National

Lucia moved on to advise that since the BGM in 2015 in Durban, fifty events, covering a wide range of subjects had been held in the branches, equating to one approximately every two weeks.

#### SACNASP

Lucia urged all food science professionals to register with SACNASP as soon as possible and start earning CPD points.

#### Membership

Lucia reported that membership is currently in the order of 2100 individuals and companies and thanked all members for their continued support. A special thanks went to Custodian Members who go the extra mile in giving back to the food industry and contributing towards the running of the Association.

#### FACS

The Food Advisory Consumer Service, chaired by David Watson has reached new heights since 2015. Over thirty FACS article authors have agreed to update the articles on the website on an annual / as necessary basis.

#### Finances

SAAFoST's money matters are in good shape and are audited annually. Rosie Maguire will present the Treasurer's report.

#### SAAFoST Foundation

SAAFoST continues to support the Foundation. David Watson, chair of the board of trustees will present the Foundation report.

	<p>The FST Membership Magazine</p> <p>The FST magazine, underwent some changes this year and Lucia expressed her gratitude to Tricia Fitchet who manages the magazine so well.</p> <p>Lucia thanked the Council Members, Branch Chairs and Committees, Executive Director, Membership Development Officer, FST Editor and SAAFoST Foundation trustees for their commitment to SAAFoST.</p>	
<b>7</b>	<b>FINANCIAL REPORT</b>	
7.1	<p>Rosie Maguire, in her capacity as Treasurer presented the financial report to the meeting and responded to questions relating to the financial statements and results. Rosie confirmed that R3 million has been invested and BDO will audit the association until 2017. Rosie proposed that Williams IDM be appointed from 2017 onwards.</p> <p>The proposal was accepted by: James Mclean</p> <p>The proposal was seconded by: Owen Frisby</p>	
7.3	<p>The acceptance of the Financials was proposed by: Gunnar Sigge</p> <p>Seconded by: Nigel Sunley.</p>	
<b>8</b>	<b>SAAFoST FOUNDATION</b>	
8.1	The SAAFoST Foundation report was circulated electronically.	
8.2	<p>David Watson presented to the meeting and elaborated on the income and expenditure of the SAAFoST Foundation over the period 2015 – 2017.</p> <p>The foundation have supported 28 graduates and support 22 current students, 7 of which will graduate in 2017.</p> <p>He mentioned that further support was required to achieve the goals that the Foundation had set for bursaries for the coming two years and called on those present to share the importance of the good work being done by the Foundation with colleagues.</p>	
8.3	The Treasurer announced that SAAFoST Council has agreed to contribute an additional R500 000.00 to the Foundation capital fund.	
<b>9</b>	<b>BRANCH REPORTS</b>	
8.1	Branch reports were circulated prior to the meeting and no discussion was taken.	
<b>10</b>	<b>FST MAGAZINE</b>	
9.1	Tricia Fitchet, the Editor of FST made a short presentation.	
9.2	Tricia highlighted the publications achievements during 2015 - 2017 which contained scientific articles and technical papers. The publication was supported by advertisements.	

	FST is SAAFoST's membership magazine and members were invited to submit articles and topic suggestions. Tricia thanked the SAAFoST Council and Custodian members for their support.		
<b>11</b>	<b>ELECTION OF OFFICE BEARERS - OUTCOME</b>		
11.1	Gill Slaughter, representing the Secretariat, announced the office bearers: 2017 – 2019 President Elect: James Mclean. Unopposed. Two nominations were received for Vice President: Gerda Botha and Anza Bester The results of the vote were as follows: Anza Bester: 62 votes and Gerda Botha: 48 votes. Vice President: Anza Bester. SAAFoST President Lucia Anelich congratulated the nominees on their appointments.		
<b>12</b>	<b>SUBSCRIPTION FEES FOR 2017 - 2018</b>		
12.1	The SAAFoST Council proposed the following increases in subscription fees, inclusive of VAT:		
	<b>CATEGORY</b>	<b>2018</b>	<b>2019</b>
	Custodians Members	R 13 500.00	R 14 400.00
	Institution Members	R 3 500.00	R 3 700.00
	Professional Members and Members	R 620.00	R 660.00
	Post Graduate Members	R 212.00	R 225.00
	International	R 750.00	R 800.00
	Students / Undergrads	Free	Free
12.2	The increases were accepted by the meeting as proposed by Jessica Kemp and seconded by Anza Botha.		
<b>13</b>	<b>GENERAL</b>		
13.1	SAAFoST Archives		
	Ron Timm asked all present at the meeting to forward any old SAAFoST material through to him or Owen Frisby for archiving.		
<b>14</b>	<b>CLOSURE</b>		
	The meeting closed at 12h45		